

LAWRENCE TOWNSHIP AFFORDABLE HOUSING BOARD  
Regular Meeting  
Thursday, January 28, 2021

Present: Peter Ferrone  
Kevin VanHise, Chairperson  
Jean Washington  
Murali Mallampati  
Mary McKillip  
Keva Stewart  
Joyce Scott

Absent: Craig Schultz

Excused Absence: Susan McCloskey\*

Also Present: Christopher Bobbitt, Council Liaison  
Susan Snook, Secretary

\*Based on an e-mail dated January 28, 2021 that Susan McCloskey is resigning from the Board.

**Statement of Adequate Notice:**

Adequate notice of this meeting has been provided in accordance with the provisions of the Open Public Meeting Act, N.J.R.S. 10:4-10, specifying the date, time and place of the meeting.

**Election of New Officers:**

The floor was opened up for nominations for Chairperson and Vice Chairperson.

Peter Ferrone nominated Kevin VanHise as Chairperson and seconded by Joyce Scott. There were no further nominations, therefore, the Board members voted and was approved per unanimous vote.

Jean Washington nominated Peter Ferrone as Vice Chairperson and seconded by Joyce Scott. There were no further nominations; therefore, the Board members voted and was approved per unanimous vote.

**2021 Meeting Schedule:**

Chairperson VanHise stated the dates of the meeting per the schedule where we will have a meeting once a quarter. If something happens to arise, we can call a special meeting.

The 2021 Meeting Schedule was approved per unanimous vote.

**Minutes:**

The February 27, 2020 minutes were approved per unanimous vote with a minor change.

**Public Participation (for items not on agenda):**

None

**Township Actions:**

- 232 Federal Point Boulevard: We hired Realtor, David DePaolo to sell the unit and it was sold to Lisa Crites on November 5, 2020 in the amount of \$99,613.00. It was also a part of our rehabilitation program, where we did some emergency work such as outlets, gas water heater and radon.

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**Housing Rehabilitation Program:**

- 1319 Colts Circle: the Contractor was Golden Crown who did smoke detectors, repaired the kitchen faucet, painted the interior in the amount of \$4,565.00
- 1126 Colts Circle: the Contractor was Unlimited Builders who did a new water heater, bathroom renovation and a new heating/cooling system in the amount of \$12,800.00
- 30 Royal Oak Road: the bid has not been awarded yet

Ms. McPhillips asked about covering the costs of the rehabilitation. The monies are from the Affordable Housing Trust Fund.

**Updated Status of Changes at State Level:**

Chairperson VanHise stated not much is happening. Most of the Townships are working through the compliance periods and the courts have been quite and now working through a backlog using the zoom platform.

**Other Business:**

We renewed the Affordable Housing Administrators contract for another year to do our rehabilitation program.

There were two (2) extended controls for another 30 years. Letters have been sent out and are offering them \$5,000.00 to extend their controls.

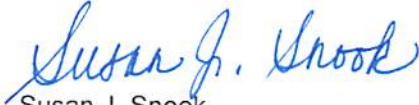
Ms. McPhillips asked about the affordable housing at the Lawrence Shopping Center and what is our role if any, with this application if it moves forward. Councilman Bobbitt stated it is currently in front of the Zoning Board and until they make a determination it is in their jurisdiction right now. Ms. McPhillips asked what happens after that, if it gets approved. Councilman Bobbitt commented that some paperwork might have to be signed and might ask for a pilot. If approved, what is our role are we involved in this. Chairperson VanHise stated there are some administrative documents that we will assist on and not sure if it will happen with this project. RPM Development is the developer and they are actually one of the foremost experts in the State and not sure if the Township would need to refer anything over to us for review.

**Adjournment:**

There being no further business to come before the Board, the meeting was adjourned at 6:53 p.m.

Digital audio file of this meeting is available upon request.

Respectfully submitted,



Susan J. Snook  
Recording Secretary

Minutes approved: 10/28/21