

TOWNSHIP OF LAWRENCE

Office of the Municipal Manager

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MEMORANDUM

TO: Township Council

FROM: Richard S. Krawczun, Municipal Manager

DATE: January 4, 2013

UPCOMING MEETING

UPCOMING MEETING 1/8/2013

Oath of Office

The oath of office will be administered to the Fire Chiefs of the three Lawrence Township Fire Companies.

Presentation

Mr. Robert Filler, Executive Director of the Ewing-Lawrence Sewerage Authority will present the Authority's 2013 budget.

Introduction of Ordinances

There is one ordinance for introduction.

Ordinance 6-A amends the Lawrence Township Administrative Code for the purpose of changing the order of business of the agenda for Township Council meetings.

Resolutions

The agenda includes routine administrative authorizations as well as resolutions providing for refunds, bond releases and acceptances.

In addition, the agenda contains resolutions that involve annual appointments of professionals and other administrative designations, including; Municipal Auditor, Bond Counsel, Municipal Attorney, Tax Court Attorney, Labor Counsel, Pediatric Services and alternate prosecutors.

Administrative designations include; approval of the Cash Management Plan Policy, designation of legal depositories, establishment of petty cash accounts, authorized signatories of various township bank accounts and wire transfers, designation of the "official newspapers" where legal advertisements may appear, authorization of the Chief Financial Officer to issue instruments of debt and designation of the "Public Agency Compliance Officer".

Resolutions 7-R, 7-T through 7-W and 7-II authorize use of state contract vendors for the following purposes; janitorial services, computers and computer accessories, gasoline and diesel fuel, stationery and office supplies, radio communication equipment and auto parts .

Resolution 7-S authorizes a contract between Eastern Armored Car Services and Lawrence Township for the providing of daily armored car services.

Resolution 7-X authorizes cancellation of tax overpayments for the years 2000 through 2004.

Resolution 7-Y authorizes the Mayor to execute an easement agreement between Britton Industries and Lawrence Township for a greenway trail. The easement was a condition of a Planning Board Approval and agreed to by the applicant.

Resolution 7-Z authorizes a Shared Services Agreement between Hopewell Township and Lawrence Township for the providing of child health clinic services and lead paint risk assessments by the Lawrence Township Health Department. Hopewell pays a fee of \$55.00 per patient.

Resolution 7-AA authorizes a Shared Services Agreement between Hamilton Township and Lawrence Township for the providing of health clinic services for sexually transmitted diseases by the Hamilton Township Health Department. Lawrence pays a fee of \$25.00 per patient.

Resolution 7-JJ designates the Township Commissioner and alternates to the Garden State Municipal Joint Insurance Fund which Lawrence Township became a member as of January 1, 2013.

Resolution 7-KK authorizes temporary budget appropriations for fiscal year 2013.

Resolution 7-LL authorizes ratification of the Collective Bargaining Agreement between the rank and file and superior officers of the Fraternal Order of Police Lodge #209 and the Township of Lawrence. The agreement is a three year term beginning on January 1, 2013 and terminating on December 31, 2015.

Award of Bids

Decision to award or reject the bid submission for the providing of Police Emergency Dispatching Services.

Adoption of Ordinances

There are four ordinances for adoption.

Ordinance 9-A amends the Lawrence Township Municipal Land Use Ordinance (LUO) for the purpose of codifying procedures that are being utilized when applying the requirements of the LUO. Matters addressed are the processes for the issuance of zoning permits for business occupancy and certificates of occupancy, clarification of the duties of the Zoning Officer, the requirements for a zoning permit and development of appropriate forms. This matter is on the agenda for purposes of a public hearing only as the ordinance remains subject to a consistency review by the Lawrence Township Planning Board.

Ordinance 9-B amends Ordinance 1978-08 by expanding the authorized purposes that bond proceeds may be utilized. The additional purpose is an equipment storage shed that will be placed at the Twin Pines athletic fields.

Ordinance 9-C authorizes that the Environmental Resources Committee and Green Team be combined into a single committee to be known as the Environmental Resources and Sustainability Green Advisory Committee.

Ordinance 9-D authorizes that the Greenway Committee and the Open Space and Stewardship Advisory Committee be combined into a single committee to be known as the Trails, Open Space and Stewardship Advisory Committee.

Please feel free to contact me should you have any questions about the agenda or any other matter.