

# TOWNSHIP OF LAWRENCE

## Office of the Municipal Manager

2207 Lawrence Road

Lawrenceville, New Jersey 08648

## **MEMORANDUM**

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TO: Township Council

FROM: Richard S. Krawczun, Municipal Manager

DATE: August 13, 2014

### **UPCOMING MEETING**

#### **UPCOMING MEETING 8/19/2014**

##### Special Proclamations, Recognitions and Presentations

Police Officer Brian Caloiaro will take the oath of office for the position of Police Lieutenant.

##### Awarding and/or Rejecting of Bids

There is one bid change order and one bid rejection.

Resolution 9-A authorizes a change order to the contract of Golden Crown Contractors, Incorporated for restoration repairs to the Lawrenceville Fire Company fire house. The amount of the change order is \$2,509.70 for a new contract amount of \$20,308.79. The purpose is for added drywall repair and painting. Funding is available from the Lawrence Township Insurance Fund and insurance settlement proceeds. The initial damage was caused by a burst water pipe damaged from freezing.

Resolution 9-B authorizes the rejection of a bid received from T. Fiotakis Construction Company for miscellaneous concrete and drainage work. The amount of the bid was \$150,980. The recommendation for rejection is due to the bid price exceeding the engineer's cost estimate and budget appropriation for this work.

##### Introduction of Ordinances

There are three ordinances for introduction.

Ordinance 10-A amends a recently adopted ordinance, Number 2191-14, which mandates direct deposit of employee payroll checks. The original ordinance limited the mandate to only full-time employees. This amendment will have the mandate apply to all employees with the exception of seasonal/temporary employees.

Ordinance 10-B authorizes an amendment to a previously adopted bond ordinance, 2021-

09, in order to expand the authorized purposes of the ordinance. The additional purpose is drainage improvements at miscellaneous locations.

Ordinance 10-C amends the Lawrence Township Administrative Code that establishes recreation fees. The amendment will add a fee for competitive swim team participants that want an additional day per week of swimming. Currently the participant fee provides for two days a week of swimming.

### Adoption of Ordinances

There are four ordinances for adoption.

Ordinance 11-A authorizes the sale of Block 2319, Lot 42, Orchard Avenue, to contiguous property owners through a process of a public bid. The parcel had been previously offered for sale and no bids were received. A contiguous owner has again requested the property be offered through public bid and it is recommended that the sale be scheduled once again. The parcel, if purchased by a contiguous property owner, is prohibited from being built upon and/or subdivided. The property will be offered for sale at a starting bid price of \$1,500 in addition to \$500 in legal fees incurred by the Township.

Ordinance 11-B repeals and replaces the ordinance regulating towing and storage services in the Lawrence Township Administrative Code.

Ordinance 11-C authorizes an amendment to a previously adopted bond ordinance, 2021-09, in order to expand the authorized purposes of the ordinance. The additional purpose is work and material associated with storm drainage piping between Princeton Pike and Route 206 at "Harney's Corner".

Ordinance 11-D authorizes an amendment to a previously adopted bond ordinance, 2128-12, in order to expand the authorized purposes of the ordinance. The additional purpose is road improvements to Darrah Lane.

### Resolutions

The agenda includes routine administrative authorizations as well as resolutions providing for refunds, bond releases and acceptances.

Resolution 18-A affirms that the members of the Township Council have reviewed at a minimum the sections of the 2013 annual audit entitled "Comments and Recommendations".

Resolution 18-B authorizes the Municipal Manager to proceed with the purchase of 53 Joyner Court. The residential unit is currently in the affordable housing inventory of Lawrence Township. The unit owner has filed for bankruptcy and offered to sell the unit to Lawrence Township. Once the unit is purchased all code violations will be corrected and then the unit will be sold to an eligible buyer. Funding is available from the Affordable Housing Trust Fund for both the purchase and repairs.

Resolution 18-G amends the professional service contract of James Kochenour P.E. of Arora and Associates, P.C. for traffic consultant services to the Lawrence Township Planning Board. The amount of the increase is \$18,000 and the new contract maximum is \$35,500. Funding will be made available from applicant site plan and subdivision escrow fees.

Resolution 18-H amends the professional service contract of James Kochenour P.E. of Arora and Associates, P.C. for traffic consultant services to the Lawrence Township Zoning Board of Adjustment. The amount of the increase is \$22,000 and the new contract maximum is \$39,000. Funding will be made available from applicant site plan and subdivision escrow fees.

Resolution 18-I amends the professional service contract of David Roskos, Esquire of Eckert, Seamans, Cherin & Mellot, LLC for legal services as Lawrence Township Attorney. The amount of the increase is \$107,115.50 and the new contract maximum is \$172,115.50. Funding is available from municipal and trust fund appropriations for which legal work is applicable.

Resolution 18-M authorizes use of a State Contract Vendor, Asplundh Tree Expert Company of Willow Grove, Pennsylvania for tree trimming, pruning and removal services.

Resolution 18-P authorizes a shared services agreement with Mercer County for emergency public health services.

Resolution 18-S authorizes a shared services agreement with Ewing Township for making drainage repairs on Eggert Crossing Road at the border of Ewing and Lawrence Townships. The estimated cost is \$20,000 and will be equally shared between the two municipalities.

Please feel free to contact me should you have any questions about the agenda.