

# TOWNSHIP OF LAWRENCE

## Office of the Municipal Manager

2207 Lawrence Road

Lawrenceville, New Jersey 08648

## **MEMORANDUM**

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TO: Township Council

FROM: Richard S. Krawczun, Municipal Manager

DATE: October 28, 2016

### **UPCOMING MEETING**

#### **UPCOMING MEETING 11/1/2016**

##### Awarding, Amending and/or Rejecting of Bids

There are two contract awards, one contract amendment and two rejection of bids.

Resolution 9-A authorizes a change order to the contract award of TC Landscape Construction Group, Incorporated for the Colonial Lake Park Improvements, Phase II. The purpose for the amendment is to adjust for as built quantities. The amount of the increase is \$5,000. The amended contract amount is \$40,100. Funding is available from the Municipal Open Space Trust Fund.

Resolution 9-B rescinds/rejects the previous bid award to Dutchman Contracting, LLC for the construction of the Maintenance Building in Central Park. A challenge to the bid award was made by another bid participant that claimed, Dutchman did not list a plumbing sub-contractor on their bid proposal. Dutchman, subsequent to their bid and prior to the bid award, submitted an affidavit that their company would perform the work "in-house". To date Dutchman has been unable to produce evidence of an employee having the necessary plumber's license to perform the required work. All remaining bids are being rejected and the project will be re-bid.

Resolution 9-C authorizes a contract with Francen Contracting of Branchburg, New Jersey for the rehabilitation of 301 Talon Court. The property is owned by Lawrence Township and is included in the inventory of affordable housing units. Once rehabilitated the property will be sold to an income eligible buyer. The amount of the contract is \$2,000. Funding is available from the Lawrence Township Affordable Housing Rehabilitation Grant program.

Resolution 9-D authorizes the rejection of all bids received for the removal of trees. The amount of the bids exceeded cost estimates and budgeted appropriations.

Resolution 9-E authorizes an award of bid to Whirl Corporation, Incorporated of Port Monmouth, New Jersey for site work in Central Park to accommodate the construction of the inclusionary playground. The amount of the bid is \$133,250. Funding is available from a capital ordinance approved for this purpose and the Lawrence Township Open Space Trust Fund.

### Introduction of Ordinances

There are four ordinances for introduction.

Ordinance 10-A amends the "Motor Vehicles and Traffic" section of the Lawrence Township Administrative Code in order to remove handicapped parking spaces at the following locations; 2099 Princeton Pike, 933 Lanning Avenue, 135 Slack Avenue, 14 Titus Avenue and 950 Lanning Avenue.

Ordinance 10-B authorizes an amendment to the Lawrence Township Land Use Ordinance that will change the Limited Industrial (L1) district along Princess Road to Mixed Use 3 (MX-3). The amendment will expand permitted uses and clarify the inclusion of medical offices. The new uses to be permitted will be call centers, printing establishments, indoor and outdoor recreation, leisure activities, flex space, construction supply houses and beverage manufacturing. This last use will include bottling operations, brewery, winery and distilleries to offer tastings and retail sale of the products.

Ordinance 10-C authorizes an amendment to the Lawrence Township Land Use Ordinance to provide standards with raising and keeping chickens on residential lots.

Ordinance 10-D establishes and authorizes salaries for unclassified and exempt employees for 2017.

### Adoption of Ordinances

There are no ordinances for adoption.

### Resolutions

The agenda includes routine administrative authorizations as well as resolutions providing for refunds, bond releases and acceptances.

Resolution 18-B authorizes an amendment to the professional services agreement of Utility Engineers, PC of Drums, PA for the providing of electrical design consulting. The amount of the amendment is \$2,500 and the new contract maximum is \$7,500. Funding is available from applicant escrow fees.

Resolution 18-C authorizes the Mayor and Municipal Clerk to sign an agreement with the New Jersey Department of Transportation for use and operation of a generator adapted controller cabinet at Route 1 and Franklin Corner Road. The agreement permits the Township to attach a generator to the traffic light controls at the intersection during emergencies.

Resolution 18-E authorizes the Municipal Manager and Municipal Clerk to sign an agreement with the New Jersey Department of Transportation for the Province Line Road Bike Trail Project under the Delaware Valley Regional Planning Commission 2012 Competitive Congestion Mitigation Air Quality Program. The amount of the award is \$390,495. The grant will fund the installation of a segment of the Lawrence Hopewell Trail from Teak Lane along Province Line Road and connect to the section of the LHT on the Bristol Myers Squibb property.

Resolution 18-F authorizes the Lawrence Township Tax Collector to bid at the December 2016 tax sale on tax sale certificates for properties designated as “affordable units”. Authorization of this action will contribute to the preservation of the affordable housing inventory.

Resolution 18-H authorizes professional service agreements with the law firms of Jeffrey R. Surenian and Associates, LLC and Buzak Law Group, LLC as Special Counsel for the “methodology” trial portion of the Affordable Housing Declaratory Judgement matter. Each firm will be authorized funding at \$7,500. Funding is available from the Affordable Housing Trust Fund.

Resolution 18-I amends the contract award of Affordable Housing Administrators for the administration of the Lawrence Township Affordable Unit Rehabilitation program. The amount of the increase is \$22,000 and the new contract maximum is \$28,550. Funding is available from the Lawrence Township Affordable Unit Rehabilitation Grant.

Resolution 18-O authorizes an agreement with an executive search firm for the recruitment of a Township Manager. The selection of a firm, or rejection of proposals, will be determined after the discussion and review by the governing body at the meeting of November 1.

Resolution 18-P authorizes the emergency replacement of the boiler at Slackwood Fire Company. (Awaiting final proposal language and price).

Resolution 18-Q authorizes the emergency replacement of HVAC rooftop units at the Lawrence Township Police Headquarters and Courts Building. (Awaiting final proposal language and price).

Resolution 18-R authorizes the transfer of funds between 2016 budget appropriations.

Resolution 18-S authorizes a change order to the contract award of Winner Ford of Cherry Hill, New Jersey for the purchase of a 2017 Ford Pick-Up Truck under state contract. The reason for the change order is that the Township fleet color “Omaha Orange” is no longer standard. The amount of the change order is \$428.00 and the new contract maximum is \$44,267.

Please feel free to contact me should you have any questions about the agenda.