

TOWNSHIP OF LAWRENCE

Office of the Municipal Manager

2207 Lawrence Road

Lawrenceville, New Jersey 08648

MEMORANDUM

TO: Township Council

FROM: Richard S. Krawczun, Municipal Manager

DATE: October 17, 2016

UPCOMING MEETING

UPCOMING MEETING 10/18/2016

Awarding, Amending and/or Rejecting of Bids

There are two awards of contracts.

Resolution 9-A authorizes an award of contract to Quality 1st Contracting, Incorporated of Cliffwood, New Jersey for the installation of the monument structure and associated work for the new sign at the entrance of the municipal building campus at Route 206 and drainage improvements in various locations. The amount of the contract is \$74,440. Funding is available from various capital improvement ordinances previously adopted.

Resolution 9-B authorizes an award of contract to Armando's Construction, Incorporated of Ewing, New Jersey for drainage improvement/repairs in Carson Woods. The amount of the contract is \$22,920. Funding is available from previously adopted capital improvement ordinances and the Open Space Trust Fund.

Introduction of Ordinances

There are no ordinances for introduction.

Adoption of Ordinances

There are two ordinances for adoption.

Ordinance 11-A authorizes amendments to the sewer user rates and demand charges for fiscal year 2017. The Ewing Lawrence Sewerage Authority (ELSA) provides sewer treatment services to Lawrence Township businesses and residences. Lawrence Township and Ewing Township are billed for the apportionment of flow into the sewer plant from each municipality. The flow amounts are then applied to the apportionment of costs for plant debt service and operations. The amounts due are billed to each municipality. The current sewer rates are in need of adjustment in order for the necessary amount of revenue being

collected to pay the amounts billed by ELSA. Rates were last adjusted in 2012.

Ordinance 11-B authorizes the processes for disbursement of payroll funds on behalf of the Township and utilization of a third party payroll services provider.

Resolutions

The agenda includes routine administrative authorizations as well as resolutions providing for refunds, bond releases and acceptances.

Resolution 18-A authorizes the establishment of two bus stops on Princeton Pike north of Franklin Corner Road and before Interstate 295. One stop will be in the northbound direction the other will be in the southbound direction.

Resolution 18-C authorizes the disposal of the cascade system from Slackwood Fire Company as the unit is not safe for use and should not be put up for sale through auction.

Resolution 18-D amends the professional services contract of Eckert Seamans Cherin & Mellott, LLC represented by David M. Roskos, Esquire for the providing of legal services. The amount of the increase is \$25,000. The new contract maximum is \$215,000. Funding is available from the appropriation for Legal Services, Other Expenses.

Resolution 18-E authorizes the policy and procedures for notification by the Tax Assessor on the status of property tax appeals.

Resolution 18-F is a "Chapter 159" resolution authorizing an amendment to the 2016 adopted municipal budget by anticipating grant revenue and authorizing an appropriation in the amount of \$12,000 from the State of New Jersey for Maintenance and Restoration of Carson Road Woods-Lawrence Hopewell Trail.

Please feel free to contact me should you have any questions about the agenda.