

TOWNSHIP OF LAWRENCE

Office of the Municipal Manager

2207 Lawrence Road

Lawrenceville, New Jersey 08648

MEMORANDUM

TO: Township Council

FROM: Richard S. Krawczun, Municipal Manager

DATE: January 13, 2017

UPCOMING MEETING

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Special Presentation

Rider University students will present the final report from their Capstone Seminar in Sustainable Studies which was presented as documentation for Silver Certification in Sustainability for Lawrence Township.

Awarding, Amending and/or Rejecting of Bids

There is one contract change order.

Resolution 9-A amends the contract of Earle Asphalt for improvements to various township roads. The amount of the change order is \$22,157.06. The new contract amount is \$1,063,170.19. The reason for the change order is to adjust for "as-built" quantities. Funding is available from the capital improvement ordinance which authorized said road improvements.

Introduction of Ordinances

There are three ordinances for introduction.

Ordinance 10-A establishes the special assessments for sidewalk improvements at residential locations which participated in the 2016 "concrete program". There are five locations with a total assessment due of \$5,562.50. Owners are required to repay the amounts due within five (5) years.

Ordinance 10-B authorizes a vehicle weight restriction for trucks not being in excess of four (4) tons on Carson Road.

Ordinance 10-C amends the previously adopted salary ordinance for exempt and non-classified employees to add a title inadvertently omitted from the adopted version. The title will be added to Grade 15, where it was previously included, and the top of the salary range will be increased by \$1,500.

Adoption of Ordinances

There are no ordinances for adoption.

Resolutions

The agenda includes routine administrative authorizations as well as resolutions providing for refunds, bond releases and acceptances.

Resolution 18-A authorizes a professional services contract to Van Cleef Engineering Associates for inspection services for Planning and Zoning Board projects. The contract is authorized until February 28, 2017 in order to complete any current projects the firm is now engaged as a new firm will be awarded a contract for 2017. The amount of the award is \$12,000. Funding is available from Site Plan Inspection/Review escrow fees deposited by board applicants.

Resolution 18-B amends Resolution 421-16 which appointed Jennifer Carabelli, CTA as Deputy Tax Assessor. The reason for the amendment is to reflect the revised Tax Assessor Certification Number assigned to her by the New Jersey Division of Taxation.

Resolution 18-D authorizes the submission of a Recycling Tonnage Grant application to the New Jersey Department of Environmental Protection. The proceeds will be used for recycling programs and educational material on recycling.

Resolution 18-G authorizes the transfer of the unexpended 2016 appropriations for Snow Removal Salaries and Wages and Other Expenses to the Snow Removal Trust Account. The amounts to be transferred are \$25,000 from salaries and \$75,000 from other expenses.

Resolution 18-H authorizes the sale of abandon vehicles, recovered and abandon bicycles, used computers and miscellaneous property in possession of the Lawrence Township Police Department and no longer needed for public use. Unsold abandon vehicles will become the possession of the applicable vehicle tower to settle unpaid towing and storage fees.

Resolution 18-I amends the 2017 temporary budget to add a grant appropriation from The Lawrenceville School to be applied to the construction of the inclusionary playground in Central Park.

Resolution 18-J authorizes a professional services contract with Remington Vernick and Arango Engineers to serve as a "conflict" traffic consultant to the Lawrence Township Planning Board. The amount of the contract is \$5,000. Funding will be available from applicant escrow fees.

Resolutions 18-K through 18-O authorize professional services contracts with the Lawrence Township Planning Board and the following individuals/firms; Mason, Griffin & Pierson represented by Edwin Schmierer, Esquire as Planning Board Attorney, Clark Caton Hintz represented by Philip B. Cation, PP, AICP as Planning Consultant, Arora and Associates represented by James Kochenour, P.E. as Traffic Consultant, The Noise Consultancy, LLC represented by Eric Zwerling as Acoustical Consultant and Bruce A. Eisenstein, PhD. As Telecommunications Consultant.

Resolution 18-P authorizes a professional services agreement with Capehart & Scatchard, PA of Mount Laurel, New Jersey and represented by Prudence M. Higbee, Esquire for the providing of legal representation on workers compensation matters. The amount of the contract award is \$10,000. Funding is available from the Self-Insurance Trust Fund.

Resolution 18-Q authorizes the submission of a grant application to the State of New Jersey for a project to be known as "Historic Mapping at Princessville (Tavern/Inn, Church & Cemetery)".

Resolution 18-R authorizes a professional services agreement to Banc3 represented by Cosmo J. Iacavazzi for the providing of engineering inspection and review services. The amount of the award is \$25,000. Funding is available from applicant escrow fees and the appropriation for Engineering, Other Expenses. The contract is period is for calendar year 2017.

Please feel free to contact me should you have any questions about the agenda.