

TOWNSHIP OF LAWRENCE

Office of the Municipal Manager

2207 Lawrence Road

Lawrenceville, New Jersey 08648

MEMORANDUM

TO: Township Council

FROM: Richard S. Krawczun, Municipal Manager

DATE: March 17, 2017

UPCOMING MEETING

UPCOMING MEETING 3/21/2017

Awarding, Amending and/or Rejecting of Bids

There is one bid rejection.

Resolution 9-A authorizes the rejection of bids for the rehabilitation of a Township owned Affordable Housing unit at 34 Chamberlin Court. The reason for the rejection is the need to amend the bid specifications.

Introduction of Ordinances

There are two ordinances for introduction.

Ordinance 10-A authorizes various capital improvements with an aggregate cost of \$1,845,000 and the ordinance further authorizes the issuance of debt to finance said improvements in the amount of \$1,722,000.

Ordinance 10-B authorizes the establishment of an "appropriation CAP Bank". The municipal budget law permits a governing body to adopt a CAP bank ordinance up to 3.5% in order to retain authorization to increase appropriations in the current budget year or either of the two subsequent budget years. The CAP rate for 2017 is .5%. The statute limits appropriation increases to 2.5 % or the Cost of Living Adjustment whichever is less. The additional authorization does not impact the current tax rate or require actual cash reserves it is simply retained authority for future use.

Adoption of Ordinances

There is one ordinance for adoption.

Ordinance 11-A is a capital ordinance authorizing road improvements, concrete work, road striping and guide rail replacements. The amount of the authorization is \$1,567,000 including the issuance of bonds or notes in the amount of \$1,440,000. Additionally, receipt of any grant funds will be applied toward project costs in turn lowering the amount of debt to be issued.

Resolutions

The agenda includes routine administrative authorizations as well as resolutions providing for refunds, bond releases and acceptances.

Resolution 18-D authorizes the acceptance and compliance with a grant award from the New Jersey Division of Criminal Justice for the 2017 Safe and Secure Communities Program. The amount of the grant is \$60,000. Funding will be utilized for police salaries.

Resolutions 18-E through 18-G certify eligibility of Lawrence Township volunteer firefighters to participate in the Length of Service Award Program.

Resolution 18-I authorizes the processing of 2016 W-2's by ADP, Incorporated for municipal employees. The amount of the contract is \$2,237.40. Funding is available from the 2017 appropriation for Financial Administration, Other Expenses.

Resolution 18-J authorizes an amendment to the 2017 temporary municipal budget.

Resolution 18-K authorizes the Mayor to sign a Quit Claim Deed for a property at 2 Fred Vereen Jr. Road. A title search of the property showed a non-discharged municipally held tax lien from 1955. Township records do not show the existence of an unpaid lien and furthermore there is evidence in Township tax records that taxes have been continually paid for the past fifteen (15) years or more. Fifteen years is the amount of time that payment records are required to be retained.

Please feel free to contact me should you have any questions about the agenda.