

REGULAR MEETING
LAWRENCE TOWNSHIP COUNCIL
LAWRENCE TOWNSHIP MUNICIPAL BUILDING
COUNCIL MEETING ROOM – UPPER LEVEL

June 16, 2015

The following are the Minutes of a Regular Meeting of the Lawrence Township Council that was held on Tuesday, June 16, 2015 at 6:30 P.M.

The meeting was opened with the Inspiration and Pledge of Allegiance, led by the Municipal Clerk.

At the commencement of the meeting Mayor Lewis read the following statement of proper notice:

STATEMENT OF PROPER NOTICE: “Adequate notice of this meeting of the Lawrence Township Council being held on Tuesday, June 16, 2015, has been provided through the posting of the annual meeting schedule of said Council in accordance with Section 13 of the Open Public Meetings Act.”

The roll was then called as follows:

Present: Councilmembers Brame, Kownacki, Maffei and Mayor Lewis.
Absent: Councilmember Powers.

Also in attendance were Richard Krawczun, Municipal Manager, Township Attorney David Roskos, Carmine DiSanzo , Chairman of Shade Tree Advisory Committee, and Paul Larson, Chairman of The Lawrence Township Trails, Open Space and Stewardship Advisory Committee.

Special Proclamations, Recognitions and Presentations

Shade Tree Advisory Committee Presentation

Mr. Carmine DiSanzo introduced himself, and made all aware he has been the Chairman of the Shade Tree Advisory Board for the past nineteen years. Mr. Di Sanzo presented a PowerPoint slide show talking about trees in Lawrence Township, and the many benefits of having more trees in the community. He discussed the importance of trees to human health as they provide oxygen, help clean the air and water, and also for psychological well-being; trees improve property value, and can enhance business districts.

Mr. DiSanzo then provided statistical data regarding plants, trees and roof gardens in Europe and the United States. Mr. Di Sanzo briefly discussed Capitol Health's new hospital in Hopewell which has plantings on their rooftop.

Mr. DiSanzo then went on to discuss recommendations his Committee would like to have in place such as promoting tree planting in the Township; preserving existing trees; raising visibility and awareness; gaining public support, and fundraising efforts. He also pointed out volunteer opportunities, and briefly discussed the volunteer efforts in Trenton and their beautification project along Market Street.

Mr. DiSanzo then spoke of activities that took place in 2014 with the Shade Tree Advisory Commission. These efforts included participation in Mother Nature Day by distributing tree material and showing movies; publishing educational material in local newspapers; conducting Arbor Day activities and ceremonies; participation in Community Day by displaying material as well as displaying educational material at the Lawrence Township Library.

Mr. DiSanzo thanked the Township for their efforts and stated that Lawrence Township has been re-certified as a Tree City for the eighteenth year in a row. He imparted that every effort should be made to maintain and preserve the existing trees in the Township. There are trees along sidewalks that continue to be cut down which Mr. Di Sanzo feels is a significant amount, and would like to see some replacements. He also demonstrated concern over the Township's tree canopy, and stated that it is at risk due to severe weather and disease.

Mr. DiSanzo's committee is proposing to engage the Township's residents in volunteer work to help identify planting sites, tree conditions as well as conduct inventory. This is the same approach that was used by the City of Trenton to beautify areas of Market Street.

In closing, Mr. Di Sanzo thanked the Commission. In particular he thanked Doris Weisberg of the Planning Board, Andy Link and Councilmember Mike Powers for their participation and assistance.

There was a brief question and answer period between Councilmembers and Mr. Di Sanzo, as well as comments and suggestions.

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**Lawrence Township Trails, Open Space and Stewardship**  
**Advisory Committee Presentation**

Mr. Paul Larson started his presentation by discussing several documents he had given out. The first being a single page which focused on what the Committee plans on accomplishing in the next two years.

Mr. Larson discussed the three areas of concern that the Committee is focused on. It includes access to the Township parks, stewardship and education. Mr. Larson stated that the Committee is reviewing the Township's parks and open spaces to see what access there is, what signage is visible, and if there are overgrown areas where signage is not visible.

Mr. Larson said that the Advisory Committee is working on updating the open space map as there are some corrections that are needed. They are also planning on revising the Lawrence Trail Guide as there are some parks that need mapping. He also stated that he has started the process of putting the Township's parks up on Google Maps.

Mr. Larson would like to see a County-wide open space and trails summit with surrounding communities to learn what they are doing and what State parks and adjacent Township parks surrounds Lawrence Township. Discussions will include what trails can be shared, connecting the parks, procurement of additional open spaces, and learning what surrounds the Township's parks.

Mr. Larson then went on to discuss the Committee's official recommendation to rename the open space property that lies between I-95, Princeton Pike, the D&R State Park, and Province Line Road to Maidenhead Meadows Park. The area has a rich history with mapping dating back to 1781. Mr. Larson imparted that the name Maidenhead Meadows is a historically accurate name dating back to the 1700's. The Great Meadows is one of the primary reasons the Township was settled, and it also ties into early Colonial and Revolutionary War histories.

Mr. Larson stated that they would like to formally adopt the name Maidenhead Meadows. The Committee, in conjunction with the Friend of Lawrence Greenway, has obtained a grant from the Lawrence Township Conservation Foundation, coupled with additional funding from the Township to develop and order signage for Maidenhead Meadows Park, and other Township parks. They request of the Lawrence Township Council to review and approve the recommendation so that the area can be preserved. There are areas that are becoming dense with brush land, and access is limited due to no signage and overgrown areas. Mr. Larson hopes to see a Resolution and approval from the Council at the next meeting in July.

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Public Participation (5-minute limitation per speaker)

There was no Public Participation.

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### Review and Revisions of Agenda

The Municipal Clerk requested that the agenda be amended to officially adopt Resolution 218-15(18-AA) – “RESOLUTION AUTHORIZING SALE OF PERSONAL PROPERTY”

On a motion by Mr. Brame, seconded by Mr. Kownacki, the agenda was amended to include the above revisions.

Same was carried on the following roll call vote:

Ayes: Councilmembers Brame, Kownacki, Maffei, and Mayor Lewis.  
Nays: None.  
Absent: Councilmember Powers.

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### Adoption of Minutes

There was no adoption of minutes.

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### Awarding or Rejecting of Bids

Mayor Lewis asked for comments from the public. There being none, Mayor Lewis then asked for comments from Council. There being none, public participation was closed.

On a motion by Dr. Maffei, seconded by Mr. Kownacki, the following resolution was presented for adoption:

### Resolution No. 193-15

WHEREAS, on April 7, 2015 Township Council adopted Resolution No. 137-15 authorizing the issuance of an additional Plenary Retail Distribution License increasing the total number of said licenses from two to three; and

WHEREAS, the Township Council approved the issuance of said license through the Public Sale Option; and

WHEREAS, the required Public Notices were published in the April 11, 2015 and April 18, 2015 editions of The Times and The Trentonian; and

WHEREAS, the minimum bid for the Plenary Retail Distribution License was set at \$750,000; and

WHEREAS, the closing date for acceptance of bids was set at Tuesday, May 19, 2015 at 4:00 p.m. and

WHEREAS, per the requirement of the Public Notice the names of the Preliminarily Qualified Bidders were announced on May 26, 2015; and

WHEREAS, the Preliminarily Qualified bidders were NJCM Liquors, Inc., 727 Forest Avenue, Glen Ellyn, Illinois and RTC Restaurant Corporation, 755 Route 18, East Brunswick, New Jersey; and

WHEREAS, on June 2, 2015 at 11:00 a.m. the bids were opened and read by the Municipal Clerk; and

WHEREAS, said bids were submitted in the following amounts:

|                    |                                                                                                                   |
|--------------------|-------------------------------------------------------------------------------------------------------------------|
| NJCM Liquors, Inc. | \$751,000.00 and included the required 20% deposit in the amount of \$150,200.00 in the form of a Cashier's Check |
|--------------------|-------------------------------------------------------------------------------------------------------------------|

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|----------------------------|-------------------------------------------------------------------------------------------------------------------|
| RTC Restaurant Corporation | \$900,000.00 and included the required 20% deposit in the amount of \$180,000.00 in the form of a Cashier's Check |
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and;

WHEREAS, the balance of the highest bid in the amount of \$720,000.00 being due with 72 hours of the approval of this resolution;

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lawrence, County of Mercer, State of New Jersey that it hereby awards the Plenary Retail Distribution License to RTC Restaurant Corporation subject to the favorable outcome of the required Police investigation of the principals of RTC Restaurant Corporation.

Same was carried on the following roll call vote:

Ayes: Councilmembers Brame, Kownacki, Maffei, and Mayor Lewis.

Nays: None.

Absent: Councilmember Powers.

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Mayor Lewis asked for comments from the public. There being none, Mayor Lewis then asked for comments from Council. There being none, public participation was closed.

On a motion by Dr. Maffei, seconded by Mr. Kownacki, the following resolution was presented for adoption:

Resolution No. 209-15

WHEREAS, on June 3, 2015, bids were received for Re-Bid No. 15-03, Two (2) 2015 or Newer Class I, Type II Rear Wheel Drive Ground Transport Ambulance; and

WHEREAS, two (2) bids were received and reviewed by the Director of Emergency Management and the Director of Public Works and the lowest responsible bidder is First Priority, 2444 Ridgeway Blvd., Building 500, Manchester, New Jersey 08759 and is being awarded the bid with a total bid price of \$186,530.00; and

WHEREAS, in accordance with N.J.A.C. 5:30-14, a Certificate of Availability of Funds has been provided and the accounts to be charged are C-04-55-390-289 (Ambulance) for \$780, C-04-55-387-266 (Van Style Ambulance) for \$75,000, C-04-55-361-266 (Van Style Transport Vehicle -EMS) for \$94,500 and 5-01-25-253-299 (EMS-Other Expenses) for \$16,250;

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lawrence, County of Mercer, State of New Jersey, that the Township is hereby authorized to award Re-Bid No. 15-03, Two (2) 2015 or Newer Class I, Type II Rear Wheel Drive Ground Transport Ambulance in the amount of \$186,530 for First Priority of Manchester, New Jersey.

Same was carried on the following roll call vote:

Ayes: Councilmembers Brame, Kownacki, Maffei, and Mayor Lewis.

Nays: None.

Absent: Councilmember Powers.

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Mayor Lewis asked for comments from the public. There being none, Mayor Lewis then asked for comments from Council. There being none, public participation was closed. On a motion by Dr. Maffei, seconded by Mr. Brame, the following resolution was presented for adoption:

Resolution No. 217-15

WHEREAS, on June 12, 2015, quotes were received for RFP #3, Summer School Bus Transportation; and

WHEREAS, two (2) RFPs were received and reviewed by the Township Manager and the lowest responsible bidder is George Dapper, Inc., 265 Whitehead Road, Trenton, New Jersey, who submitted a quote in the amount of \$7,533.60 with a per hour cost of \$69.00 for unknown trip destinations due to weather related or emergency cancellations; and

WHEREAS, in accordance with N.J.A.C. 5:30-14, a Certificate of Availability of Funds has been provided and the account to be charged is 5-01-28-370-235 (Recreation OE);

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lawrence, County of Mercer, State of New Jersey, that the Township is hereby authorized to award RFP #3, Summer School Bus Transportation, to George Dapper, Inc. in the amount of \$7,533.60 and \$69.00 per hour if necessary.

Same was carried on the following roll call vote:

Ayes: Councilmembers Brame, Kownacki, Maffei, and Mayor Lewis.

Nays: None.

Absent: Councilmember Powers.

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Mayor Lewis asked for comments from the public. There being none, Mayor Lewis then asked for comments from Council. There being none, public participation was closed.

On a motion by Dr. Maffei, seconded by Mr. Kownacki, the following resolution was presented for adoption:

Resolution No. 216-15

WHEREAS, on June 12, 2015, quotes were received for RFP #4, Motorcoach Transportation; and

WHEREAS, four RFPs were received and reviewed by the Township Manager and the lowest responsible bidder is Starr Transit Company, Inc., 2531 East State Street, Trenton, New Jersey, who submitted a quote with a total maximum amount of \$11,455.00 with optional per hour prices for additional buses when needed due to weather related or emergency cancellations ; and

WHEREAS, in accordance with N.J.A.C. 5:30-14, a Certificate of Availability of Funds has been provided and the account to be charged is 5-01-28-370-235 (Recreation OE);

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lawrence, County of Mercer, State of New Jersey, that the Township is hereby authorized to award RFP #4, Motorcoach Transportation, to Starr Transit Company, Inc. in the amount of \$11,455.00 and optional per hour prices.

Same was carried on the following roll call vote:

Ayes: Councilmembers Brame, Kownacki, Maffei, and Mayor Lewis.
 Nays: None.
 Absent: Councilmember Powers.

Introduction of Ordinances

Mayor Lewis read by title, an ordinance entitled, "ESTABLISHING A MUTUAL AGREEMENT FOR EMERGENCY POLICE SERVICES AMONG AND BETWEEN THE MUNICIPALITIES OF MERCER COUNTY."

Mr. Krawczun stated that this ordinance recommends to the Mercer County Prosecutor's office that Emergency Police services be imparted for the purposes of mutual aid and updating. Currently Lawrence Township does already participate in mutual aid of Police, and EMS to surrounding communities, this is an update.

The Ordinance was introduced and approved on the following roll call vote:

COUNCIL	AYE	NAY	PRESENT	ABSENT	ABSTAIN	MOVE	SECOND
Mr. Brame	X						X
Mr. Kownacki	X						
Dr. Maffei	X					X	
Mr. Powers				X			
Mayor Lewis	X						

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Mayor Lewis read by title, an ordinance entitled, "AN ORDINANCE AMENDING ORDINANCE 2207-15 ESTABLISHING THE SALARY FOR THE POSITION OF PRINCIPAL TECHNICIAN, MANAGEMENT INFORMATION SYSTEMS."

Mr. Krawczun stated that for some time now, there have been positions that have been occupied by Police Officers. The Ordinance allows for these functions to be replaced by civilian employees.

The Ordinance was introduced and approved on the following roll call vote:

| COUNCIL      | AYE | NAY | PRESENT | ABSENT | ABSTAIN | MOVE | SECOND |
|--------------|-----|-----|---------|--------|---------|------|--------|
| Mr. Brame    | X   |     |         |        |         |      | X      |
| Mr. Kownacki | X   |     |         |        |         |      |        |
| Dr. Maffei   | X   |     |         |        |         | X    |        |
| Mr. Powers   |     |     |         | X      |         |      |        |
| Mayor Lewis  | X   |     |         |        |         |      |        |

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Adoption of Ordinances

Mayor Lewis read by title an ordinance entitled, “BOND ORDINANCE APPROPRIATING \$55,000 FROM CAPITAL FUND BALANCE PROVIDING FOR ENERGY EFFICIENCY RETROFIT MEASURES, BY THE TOWNSHIP OF LAWRENCE, IN THE COUNTY OF MERCER, NEW JERSEY.”

Mr. Krawczun explained that this Ordinance authorizes retrofitting existing facilities with energy upgrades. This includes the Municipal Building, the Township Public Works Building, and the Senior Center.

Ordinance No. 2215-15

BOND ORDINANCE APPROPRIATING \$55,000 FROM THE CAPITAL FUND BALANCE PROVIDING FOR ENERGY EFFICIENCY RETROFIT MEASURES, BY THE TOWNSHIP OF LAWRENCE, IN THE COUNTY OF MERCER, NEW JERSEY

BE IT ORDAINED by the Township Council of the Township of Lawrence, County of Mercer, State of New Jersey (not less than two-thirds of all members thereof affirmatively concurring) as follows:

Section 1. The improvement described in Section 2 of this bond ordinance is hereby respectively authorized to be undertaken by the Township of Lawrence, New Jersey as general improvements. For the improvement or purpose described in Section 2, there are hereby appropriated the sum of money \$55,000 from the Capital Fund Balance.

Section 2. The improvement hereby authorized is Energy Efficiency Retrofit Measures of Lawrence Township Senior Center (30 Darrah Lane), Lawrence Township Municipal Building (2207 Lawrence Road) and Lawrence Township Public Works Building (240 Bakers Basin Road). All of the improvements listed herein include all work and material necessary therefore or incidental thereto.

Section 3. The Township hereby certifies that it has adopted a capital budget or a temporary capital budget as applicable. The capital or temporary capital budget of the Township is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith. To the extent that the purposes authorized herein

are inconsistent with the adopted capital or temporary capital budget, a revised capital or temporary capital budget has been filed with the Division of Local Government Services.

Section 4. The following additional matters are hereby determined, declared, recited and stated:

(a) The purposes described in Section 2 of this bond ordinance are not current expenses. They are all improvements that may be lawfully undertaken as general improvements, and no part of the costs thereof has been or shall be specially assessed on property specially benefited thereby.

(b) The period of usefulness and the reasonable life thereof within the limitations of the Local Bond Law is 15 years.

(c) An aggregate amount not exceeding \$2,000 for items of expense listed in and permitted under N.J.S.A. 40A:2-20 is included in the estimated costs indicated herein for the purposes of improvements.

Section 5. The Chief Financial Officer of the Township is hereby authorized to prepare and to update from time to time as necessary a financial disclosure document to be distributed in connection with the sale of obligations of the Township and to execute such disclosure document on behalf of the Township. The Chief Financial Officer is further authorized to enter into the appropriate undertaking to provide secondary market disclosure on behalf of the Township pursuant to Rule 15c2-12 of the Securities and Exchange Commission (the "Rule") for the benefit of holders and beneficial owners of obligations of the Township and to amend such undertaking from time to time in connection with any change in law, or interpretation thereof, provided such undertaking is and continues to be, in the opinion of a nationally recognized bond counsel, consistent with the requirements of the Rule. In the event that the Township fails to comply with its undertaking, the Township shall not be liable for any monetary damages, and the remedy shall be limited to specific performance of the undertaking.

Section 6. This bond ordinance shall take effect twenty (20) days after the first publication thereof after final adoption, as provided by the Local Bond Law.

The Ordinance was adopted on the following roll call vote:

| COUNCIL      | AYE | NAY | PRESENT | ABSENT | ABSTAIN | MOVE | SECOND |
|--------------|-----|-----|---------|--------|---------|------|--------|
| Mr. Brame    | X   |     |         |        |         |      | X      |
| Mr. Kownacki | X   |     |         |        |         |      |        |
| Dr. Maffei   | X   |     |         |        |         | X    |        |
| Mr. Powers   |     |     |         | X      |         |      |        |
| Mayor Lewis  | X   |     |         |        |         |      |        |

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**Manager's Report –**

Mr. Krawczun submitted invoice listings for the month of June 2015 in the amount of \$1,203,008.98.

Mr. Krawczun handed out a summary of a traffic study that was conducted on Fackler Road. The Township has been receiving complaints about truck traffic on the roadway, and the question had come up on whether a weight limit should be imposed. A four day survey was conducted (Sunday through Thursday) where it was determined that over 1,470 trucks of varying size drive through the roadway. It was determined that over 1,200 of those were two axel trucks. The concern is that trucks that exit I-95 will use Fackler Road as a short-cut. The result is the roadway on Fackler Road is deteriorating at a much faster rate. Mr. Krawczun asked Council to look over the information and come to him with questions. He stated that Council can address the issue if residents should speak to them about the issue with Fackler Road, and let them know that the road has been surveyed, and there is consideration of putting a weight limit for that road.

Mr. Krawczun discussed a notice from the City of Trenton Zoning Board concerning land that is in the City of Trenton, but borders Lawrence Township. The proposal is to build 11 apartment buildings containing 169 units. The land being discussed is on New York Avenue, between Strawberry Street and Pear Street, with Ohio Avenue on the far side. Mr. Krawczun has looked at the plans with the Township Engineer, and there is concern that it is strong density for the parcel of land. There are concerns about how it affects Lawrence Township's traffic onto Route One. And, although there is concern because of the amount of apartment units, there are not enough reasons to reject the proposal.

Mr. Krawczun then discussed diversity training class that had taken place at the Township. It is important for Township employees to understand one another, as it is important to understand members of the community with whom employees interact with.

Mr. Krawczun relayed that he and Police Chief had another meeting with various local groups to talk about concerns they have, and things that the Township are doing well, and areas that need improvement. Mr. Krawczun stated he will have a list of contacts in case there is a need for communication.

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**Attorney's Report –**

There was no Attorney's Report.

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**Clerk's Report –**

There was no Clerk's Report.

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**Old Business –**

There was no old business.

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**New Business –**

There was no new business.

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**Public Participation (3-minute limitation per speaker) –**

*Paul Larson of the Open Space Advisory Committee* wanted to impart to everyone regarding the proposed apartment buildings that the City of Trenton advised the Township about; Mr. Larson had checked via Google maps the closest park to the area, and the closest park is Hamnett Park, in Lawrence, so residents will most likely take their children to that park. He feels that with increased use of the park there may be some complaints from neighbors.

*Jim Cleak of 7 East Darrah Lane* spoke in reference to the proposed apartment complex in Trenton. He wants to support the efforts, but at the same time he recognizes there may be problems that may occur in Lawrenceville given the location of the proposed housing in Trenton. Mr. Cleak also imparted information regarding diversity; he spoke of a Ramadan celebration in Hamilton where members of the community were invited to celebrate along with them. The previous Sunday they had a dinner and people of varying religious faiths were represented. Mr. Cleak said that he wished he had known about it earlier so that he could have attended. He feels that with all the extremism throughout the world, anything that can be done to communicate and celebrate diversity is a great thing.

Mr. Cleak also talked about how he and his wife have walked the County park trails years ago. He is glad to know that the Open Space Advisory Board exists, as when they walked the trails there were no markings or signs. He is glad to hear that efforts are being made to improve and expand the parks in the Township.

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Resolutions

Resolution Nos. 187-15(18-A) through 218-15(18-AA) were approved by the following roll call vote:

| COUNCIL      | AYE | NAY | PRESENT | ABSENT | ABSTAIN | MOVE | SECOND |
|--------------|-----|-----|---------|--------|---------|------|--------|
| Mr. Brame    | X   |     |         |        |         | X    |        |
| Mr. Kownacki | X   |     |         |        |         |      | X      |
| Dr. Maffei   | X   |     |         |        |         |      |        |
| Mr. Powers   |     |     |         | X      |         |      |        |
| Mayor Lewis  | X   |     |         |        |         |      |        |

Cited Resolutions are spread in their entirety in the Resolution Books of the Township of Lawrence.

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**Council Initiatives/Liaison Reports –**

There was no Council Initiatives or Liaison Reports.

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**Written Communications –**

There were no written communications.

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There being no further business to come before this Council, the meeting adjourned at 7:50 p.m.

Respectfully submitted by,

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Kathleen S. Norcia, Municipal Clerk

Attest:

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Cathleen M. Lewis, Mayor