

REGULAR MEETING  
LAWRENCE TOWNSHIP COUNCIL  
LAWRENCE TOWNSHIP MUNICIPAL BUILDING  
COUNCIL MEETING ROOM – UPPER LEVEL

May 16, 2017

The following are the Minutes of a Regular Meeting of the Lawrence Township Council that was held on Tuesday, May 16, 2017 at 6:30 P.M.

The meeting was opened with the Inspiration and Pledge of Allegiance, led by Municipal Clerk.

At the commencement of the meeting Mayor Maffei read the following statement of proper notice:

**STATEMENT OF PROPER NOTICE:** "Adequate notice of this meeting of the Lawrence Township Council being held on Tuesday, May 16, 2017, has been provided through the posting of the annual meeting schedule of said Council in accordance with Section 13 of the Open Public Meetings Act." Said Notice was forwarded to The Trentonian, The Times and The Princeton Packet on December 22, 2016.

The roll was then called as follows:

Present: Councilmembers Bobbitt, Kownacki, Lewis, Powers and Mayor Maffei.  
Absent: None.

Also in attendance were Kevin Nerwinski, Municipal Manager and Township Attorney David Roskos.

---

Special Proclamations, Recognitions and Presentations

There were no proclamations or presentations.

---

Public Participation (5-minute limitation per speaker)

There was no public participation.

---

Review and Revisions of Agenda

The Municipal Clerk requested that Resolution (18-V) – Authorizing a Forbearance Agreement between the Township of Lawrence and Terri A. Fennimore and Resolution (18-W) – Authorizing Support from Local Governing Body Authorizing Implementation of Structural and/or Vegetative Practices Associated with EQIP 2014 Assistance through the Natural Resources Conservation Service for Activities at the Lawrence Nature Center, be added to the Agenda.

On a motion by Mr. Powers, seconded by Ms. Lewis, the Agenda was amended to include the above revision.

Same was carried on the following roll call vote:

Ayes: Councilmembers Bobbitt, Kownacki, Lewis, Powers and Mayor Maffei.  
Nays: None.

---

Adoption of Minutes

On a motion by Ms. Lewis, seconded by Mr. Bobbitt, the Minutes of Closed Session Meeting of **March 14, 2017** were approved on the following roll call vote:

Same was carried on the following roll call vote:

Ayes: Councilmembers Bobbitt, Kownacki, Lewis, Powers and Mayor Maffei.  
Nays: None.

---

Awarding or Rejecting of Bids

Mayor Maffei asked for comments from the public. There being none, Mayor Maffei asked for comments from Council. There being none, public participation was closed.

On a motion by Mr. Powers, seconded by Mr. Bobbitt, Resolution (9-A), Authorizing Awarding Bid for the 2017 Road Improvement Program to Meco, Inc., was presented for adoption.

Resolution No. 230-17

WHEREAS, on Thursday, May 4, 2017 bids were received and publicly opened for the project known as **2017 Road Improvement Program**; and

WHEREAS, six (6) bids were received and reviewed by the appropriate Township Officials; and

WHEREAS, the lowest responsible bidder was Mecco, Inc. who submitted a bid in the amount of \$945,244.44, and

WHEREAS, in accordance with N.J.A.C. 5:50-14, a Certificate of Availability of Funds has been provided and the accounts to be charged are:

Acct.	Ordinance	Name	Amount
C-04-55-427-240	2257-17	Road Improvement (Brandon, Spring Beauty, Larkspur)	\$245,000.00
C-04-55-427-241	2257-17	Road Improvement (Chopin, Merion, Penlaw)	\$110,000.00
C-04-55-427-242	2257-17	Road Improvements (Keefe Road)	\$39,353.50
C-04-55-427-243	2257-17	Road Improvement (Ohio (Pilgrim to Putnam))	\$45,000.00
C-04-55-427-244	2257-17	Road Improvement (Helen)	\$70,000.00
C-04-55-427-245	2257-17	Road Improvement (Johnson)	\$90,000.00
C-04-55-427-246	2257-17	Road Improvement (Mabel)	\$70,000.00
C-04-55-427-247	2257-17	Road Improvement (Texas)	\$125,890.94
7-16-56-843-299	----	Municipal Open Space (Village Park Paths)	\$30,000.00
C-04-55-427-248	2257-17	Road Improvement (Wenczel Drive)	\$75,000.00
C-04-55-427-249	2257-17	Road Improvement (Eldridge Avenue)	\$25,000.00
C-04-55-430-243	2257-17	Striping	\$20,000.00

; and

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lawrence, County of Mercer, State of New Jersey, that pursuant to the recommendations of the Municipal Engineer, the Mayor and Municipal Clerk are hereby authorized to execute a contract with Mecco, Inc., P. O. Box 536, Clarksburg NJ 08510 in the amount of \$945,244.44; and

BE IT FURTHER RESOLVED that the Municipal Manager is hereby authorized to draft the necessary agreement, subject to the approval of the Municipal Attorney as to form and content thereof.

Same was carried on the following roll call vote:

Ayes: Councilmembers Bobbitt, Kownacki, Lewis, Powers and Mayor Maffei.  
Absent: None.

~~~

Mayor Maffei asked for comments from the public. There being none, Mayor Maffei asked for comments from Council. There being none, public participation was closed.

On a motion by Mr. Powers, seconded by Mr. Bobbitt, Resolution (9-B), Authorizing Awarding Bid for the 2017 Concrete Program to Diamond Construction, was presented for adoption.

Resolution No. 231-17

WHEREAS, on Tuesday, May 2, 2017 bids were received and publicly opened for the project known as **2017 Concrete Program**; and

WHEREAS, nine (9) bids were received and reviewed by the appropriate Township Officials; and

WHEREAS, the lowest responsible bidder was Diamond Construction who submitted a bid in the amount of \$186,850.00, and

WHEREAS, in accordance with N.J.A.C. 5:50-14, a Certificate of Availability of Funds has been provided and the accounts to be charged are:

| Acct.           | Ordinance | Name                                                         | Amount      |
|-----------------|-----------|--------------------------------------------------------------|-------------|
| C-04-55-410-230 | 2278-16   | Various Capital Improvements/Improvements Municipal Building | \$41,296.81 |
| C-04-55-419-249 | 2229-16   | Various Road Improvements (Central Park)                     | \$25,000.00 |
| C-04-55-421-242 | 2229-16   | Concrete Program                                             | \$6,444.13  |
| C-04-55-419-240 | 2229-16   | Various Road Improvements (Federal City)                     | \$25,000.00 |
| C-04-55-427-240 | 2257-17   | Road Improvement (Brandon, Spring Beauty, Larkspur)          | \$25,000.00 |
| C-04-55-427-241 | 2257-17   | Road Improvement (Chopin, Merion, Penlaw)                    | \$10,000.00 |
| C-04-55-427-243 | 2257-17   | Road Improvement (Ohio (Pilgrim to Putnam))                  | \$5,000.00  |
| C-04-55-427-244 | 2257-17   | Road Improvement (Helen)                                     | \$10,000.00 |
| C-04-55-427-245 | 2257-17   | Road Improvement (Johnson)                                   | \$10,000.00 |
| C-04-55-427-246 | 2257-17   | Road Improvement (Mabel)                                     | \$5,000.00  |
| C-04-55-427-247 | 2257-17   | Road Improvement (Texas)                                     | \$24,109.06 |

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lawrence, County of Mercer, State of New Jersey, that pursuant to the recommendations of the Municipal Engineer, the Mayor and Municipal Clerk are hereby authorized to execute a contract with Diamond Construction, 35 Beaverson Boulevard, Suite 12C, Brick NJ 08723 in the amount of \$186,850.00; and

BE IT FURTHER RESOLVED that the Municipal Manager is hereby authorized to draft the necessary agreement, subject to the approval of the Municipal Attorney as to form and content thereof.

Same was carried on the following roll call vote:

Ayes: Councilmembers Bobbitt, Kownacki, Lewis, Powers and Mayor Maffei.  
Absent: None.

~~~

Mayor Maffei asked for comments from the public. There being none, Mayor Maffei asked for comments from Council. There being none, public participation was closed.

On a motion by Mr. Powers, seconded by Mr. Bobbitt, Resolution (9-C), Authorizing Awarding Bid #17-08 for Uniform Rental and Cleaning, was presented for adoption.

Resolution No. 232-17

**WHEREAS**, on May 9, 2017, bids were received for Bid No. 17-08, Uniforms Rental and Cleaning: and

**WHEREAS**, one bid was received from American Wear, Inc., 261 N. 18<sup>th</sup> Street, E. Orange New Jersey 07017, who submitted a bid in the amount of \$42,463.20 for a three year contract running from July 1, 2017 to June 30, 2020 and

**WHEREAS**, the bid was reviewed by the Township Manager and the Director of Public Works and is now being awarded to American Wear, Inc.; and

**WHEREAS**, in accordance with N.J.A.C. 5:30-14, a Certificate of Availability of Funds has been provided and the account to be charged is 7-01-26-300-255 (Public Works Administration OE) in the amount of \$7,077.20 for the period of July 1, 2017 through December 31, 2017.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Lawrence, County of Mercer, State of New Jersey, that the Township is hereby authorized to award Bid 17-08, Uniforms Rental and Cleaning, to American Wear, Inc. in the total amount of \$42,463.20 for a three year contract running from July 1, 2017 through June 30, 2020; and

**BE IT FURTHER RESOLVED** that the amount of said award in excess of the submitted certification of funds is subject to final appropriation in the adopted municipal budgets for the years 2018, 2019 and 2020.

Same was carried on the following roll call vote:

Ayes: Councilmembers Bobbitt, Kownacki, Lewis, Powers and Mayor Maffei.  
Absent: None.

---

Mayor Maffei asked for comments from the public. There being none, Mayor Maffei asked for comments from Council. There being none, public participation was closed.

On a motion by Mr. Powers, seconded by Mr. Bobbitt, Resolution (9-C), Authorizing Awarding Bid for Province Line Road Pedestrian Activated Crosswalk Lighting System, was presented for adoption.

Resolution No. 233-17

WHEREAS, on Thursday, March 30, 2017 bids were received and publicly opened for the project known as **Province Line Road Pedestrian Activated Crosswalk Lighting System**; and

WHEREAS, three (3) bids were received and reviewed by the appropriate Township Officials; and

WHEREAS, the lowest responsible bidder was Techna-Pro Electric, LLC who submitted a bid in the amount of \$10,777.00, and

WHEREAS, in accordance with N.J.A.C. 5:50-14, a Certificate of Availability of Funds has been provided and the accounts to be charged are C-04-55-423-245 - \$6,250.00 (Ordinance 2229-16 Province Line Road / Bannister Pedestrian Crossing) and 7-16-56-843-299 - \$4,527.00 (Open Space); and

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lawrence, County of Mercer, State of New Jersey, that pursuant to the recommendations of the Municipal Engineer, the Mayor and Municipal Clerk are hereby authorized to execute a contract with Techna-Pro Electric, LLC, 100 Pike Road, Building B, Mount Laurel NJ 08054 in the amount of \$10,777.00; and

BE IT FURTHER RESOLVED that the Municipal Manager is hereby authorized to draft the necessary agreement, subject to the approval of the Municipal Attorney as to form and content thereof.

Same was carried on the following roll call vote:

Ayes: Councilmembers Bobbitt, Kownacki, Lewis, Powers and Mayor Maffei.  
Absent: None.

---

Introduction of Ordinances

Mayor Maffei read by title, an ordinance entitled, “AN ORDINANCE AMENDING CHAPTER 13-20 OF THE LAWRENCE TOWNSHIP ADMINISTRATIVE CODE ENTITLED ‘NO PARKING AT ANY TIME’ – Darrah Lane

Mr. Nerwinski advised that the Ordinance amends the Administrative Code entitled ‘No Parking At Any Time’ by including the location of the north side of East Darrah Lane (towards the Senior Center) from the easterly side of Glenn Avenue intersection for a distance of 100’. The change arises from a complaint received by the Engineer that the parking of carts at the location impeded sight distances for cars proceeding through the intersection. The matter was investigated by the Police Department and the Township Engineer and determined to be necessary for public safety. The lone resident on the corner had a problem with cars parking close to his driveway and is good with the posting of the signs. Additional discussion took place relative to residents being notified of the parking change once the signs are posted and a grace period prior to enforcement.

The Ordinance was introduced and approved on the following roll call vote:

COUNCIL	AYE	NAY	PRESENT	ABSENT	ABSTAIN	MOVE	SECOND
Mr. Bobbitt	X						X
Mr. Kownacki	X						
Ms. Lewis	X						
Mr. Powers	X					X	
Mayor Maffei	X						

~ ~ ~

Mayor Maffei read by title, an ordinance entitled, “AN ORDINANCE AMENDING ORDINANCE NO. 2263-17 SALARY ORDINANCE OF THE TOWNSHIP OF LAWRENCE-UNCLASSIFIED AND/OR EXEMPT, SEASONAL, EMERGENCY (NON-UNION) EMPLOYEES FOR 2017

Mr. Nerwinski advised that the Ordinance amends the salary guidelines for the Municipal Judge at Grade 4 making adjustments to steps 6 through 11. The change provides for flexibly in competitive and appropriate salary amounts for appointed judges based upon experience levels. He further noted that steps 5 through 6 have a little bit of a jump to allow the Council the flexibility and opportunity to consider the experience level of the judges and put him or her in the spot that is most appropriate based on experience.

The Ordinance was introduced and approved on the following roll call vote:

COUNCIL	AYE	NAY	PRESENT	ABSENT	ABSTAIN	MOVE	SECOND
Mr. Bobbitt	X						
Mr. Kownacki	X						
Ms. Lewis	X						X
Mr. Powers	X					X	
Mayor Maffei	X						

---

### Adoption of Ordinances

There was no adoption of ordinances.

---

### **Manager's Report –**

Mr. Nerwinski submitted invoice listings for the month of May 2017 in the amount of \$1,108,605.09.

Mr. Nerwinski advised that he received a congratulatory letter from the Lawrence Township Junior Baseball and Softball Association congratulating Greg Whitehead, Director of Public Works, and his staff on the great work they do in maintaining and keeping the fields in beautiful condition and that the President Zig Zegarski and Trustee Bob Dalle Pazzo wanted to publicly acknowledge and convey their gratitude to Mr. Whitehead and his staff.

Mr. Nerwinski noted that repairs will continue on the Route 1 Exit from I-295 and the exit will be closed starting Friday, May 19 at 10:00 pm through Monday, May 22 at 5:00 am.

Mr. Nerwinski reported that construction of the Province Line Road segment to the LHT is underway and proceeding well. The curbing is almost 65-percent complete and they are starting to get into the Trail part of the it, and he has attended two meetings with individuals of the LHT and they are very pleased with positive feedback they have been receiving from the neighbors and thinks it is because the end product is known and they are willing to be patient during the process. The estimated time of completion is July 15 but the Township Engineer thinks it may be sooner as they are advancing well.

Mr. Nerwinski advised Council that he personally met with the three Fire Chiefs at the firehouses to establish a rapport with them and have them take him on a tour of the firehouses and explain what they do and how they do it, what their plans are for the future as well as what their present and future concerns are and he was impressed with all three of the firehouses as the Chiefs were able to adequately explain to him the things he was looking for and two of the firehouses are working on the specs for the apparatuses which will be done within a couple of weeks and they hope to have a meeting with Jack Oakley, Emergency Management Coordinator, to go through the specs and maybe submit them within a month or two.



Mr. Nerwinski advised that he met with Brain Helmuth, Lawrence Neighborhood Center Director, and he gave him a tour of the Neighborhood Center, explained what they do, their future plans and their present concerns. Councilwoman Lewis and he also had a meeting with Brian and HomeFront and from that meeting the idea arose that it would be a good time to have them come before Council to do a presentation as to what both of the community places are doing and what concerns they might have in the future. So, if Council is so inclined they can provide him with a time to set up the presentation.

---

**Attorney's Report –**

Mr. Roskos advised that the OPRA matter is resolved. The Township is settled at the adoption of Closed Session Minutes after two meetings and he will work together with the Clerk's Office to ensure that happens.

Mr. Roskos further advised the town has eleven Tax Appeals that will go before the County Board of Taxation this Friday and he has spoken to Ken Pacera, Tax Assessor, who advised they are prepared for those cases, and indicated they had 22 cases and have resolved half of them. But, the balance needs to go before the County Board, most attorney driven, and he is unsure as to how many petitioners will appear before the Board but they are prepared for those matters.

Mr. Roskos spoke about Resolution 228-17 which was added to the Agenda and indicated as part of the Affordable Housing Program loans are provided for home repairs and in this instance there is a homeowner declaring Bankruptcy and the Council wanted to be sure the loan was not "called" as a result of the bankruptcy so they agreed to enter into a Forbearance Agreement which allows the homeowner to continue to repay the loan despite the bankruptcy. The loan also operates in a way that 10-percent of the loan's principal is forgiven every year over a 10 year period of time and he could probably make the argument they should be grants and not loans; but, in any event, he would just like the Council's approval before the Agreement is signed so they are aware as to why it was done.

---

**Clerk's Report –**

There was no Clerk's report.

---

**Unfinished Business –**

There was no unfinished business.

---

**New Business –**

There was no new business.

---

**Public Participation (3-minute limitation per speaker) –**

There was no public participation.

---

**Resolutions**

Resolution Nos. 206-17 (18-A) through 229-17(18-W) were approved by the following roll call vote:

COUNCIL	AYE	NAY	PRESENT	ABSENT	ABSTAIN	MOVE	SECOND
Mr. Bobbitt	X						X
Mr. Kownacki	X						
Ms. Lewis	X					X	
Mr. Powers	X						
Mayor Maffei	X						

Cited Resolutions are spread in their entirety in the Resolution Books of the Township of Lawrence.

---

**Council Initiatives/Liaison Reports –**

Mayor Maffei advised that the Memorial Day Parade will take place Saturday, May 27 at 10:00 am starting at the Lawrence High School and ending at the American Legion Post 414.

Mr. Powers reported that Diversity Day was well attended with over 250 people and Jay Watson, the keynote speaker, did a great job.

---

**Written Communications –**

There was no written communication.

---

There being no further business to come before this Council, the meeting adjourned at 6.51 p.m.

Respectfully submitted by,

---

Kathleen S. Norcia, Municipal Clerk

Attest:

---

David C. Maffei, Mayor