

# TOWNSHIP OF LAWRENCE

## Office of the Municipal Manager

2207 Lawrence Road  
Lawrenceville, New Jersey 08648

## **MEMORANDUM**

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TO: Mayor and Council Members  
FROM: Kevin P. Nerwinski, Esq., Municipal Manager/Q.P.A.  
DATE: December 3, 2021

### **UPCOMING MEETING**

**December 7, 2021**

#### **Special Presentation**

5A. **Certificate of Appreciation** presented to Kelsey Schreibersdors, who successfully advocated purchasing and installing a tennis backboard at a community park. The municipality and the school district shared the costs.

5B. **Resolution** re-naming The Nature Center the *Anne Demarais Nature Center at Lawrence Township*.

#### **Awarding, Amending, and/or Rejecting of Bids**

None.

#### **Introduction of Ordinances**

10A. Ordinance No. 2413-21 amends Ordinance No. 2410-21 Salary Ordinance for Unclassified and/or Exempt, Seasonal, Emergency (Non-Union) Employees for 2020-2021. This amendment is for the Emergency Response Specialist position.

#### **Adoption of Ordinances**

11A. **Ordinance No. 2412-21** amending Ordinance No.2404-21 establishes a Lawrence Township Fire and Emergency Medical Service Division under the Department of Public Safety. The amendments relate to titles consistent with municipal operations and Civil Service.

## **Resolutions**

The agenda includes items required by law and/or ordinance preparation for 2021 operations, routine administrative authorizations, resolutions providing for refunds, accepting and releasing various bonds, and releasing project escrow funds.<sup>1</sup>

## **Manager's Report**

12A. Memorials in Community Parks - Residents frequently ask for approval to plant a tree or install a bench that honors their loved ones who have recently died. The Township has no formal policy on this, and one should be established.

12B. Cannabis Ordinance – As we approach the State's issuance of permits to Cannabis companies to operate in New Jersey, it will become necessary for Lawrence Township to create an application and establish a policy to determine the process for the issuance of the two permits to Cannabis retailers seeking to operate in Lawrence Township.

12C. Community Aide - The position has been filled, and Mr. Craig Dinwoodie is scheduled to start December 8, 2021. This is a new position for our municipal operations. The purpose is to create a dedicated official within the municipal government that will act as a government liaison and assist business owners and residents on various issues. Mr. Dinwoodie will also serve on the Lawrence Township Growth and Redevelopment Committee and will work to expand the reach and impact of this important committee. He will be introduced to council members at the final council meeting in December.

NOTE: This section is new to the report. The Manager's Report given to council may also include other items from the ones detailed above.

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<sup>1</sup> Mayor and Council Members please let me know if you have any questions on resolutions not detailed in the report.