

REGULAR MEETING
LAWRENCE TOWNSHIP COUNCIL
LAWRENCE TOWNSHIP MUNICIPAL BUILDING
COUNCIL MEETING ROOM – UPPER LEVEL

February 6, 2018

The following are the Minutes of a Regular Meeting of the Lawrence Township Council that was held on Tuesday, February 6, 2018, at 6:30 P.M.

The meeting was opened with the Inspiration and Pledge of Allegiance, led by Municipal Clerk.

At the commencement of the meeting Mayor Bobbitt read the following statement of proper notice:

STATEMENT OF PROPER NOTICE: "Adequate notice of this meeting of the Lawrence Township Council being held on Tuesday, February 6, 2018, has been provided through the posting of the annual meeting schedule of said Council in accordance with Section 13 of the Open Public Meetings Act." Said Notice was forwarded to The Trentonian, The Times and The Princeton Packet on December 26, 2017.

The roll was then called as follows:

Present: Councilmembers Kownacki, Lewis, Maffei, Powers and Mayor Bobbitt.
Absent: None.

Also in attendance were Kevin Nerwinski, Esq., Municipal Manager, and David Roskos, Esq., Municipal Attorney and Peter Kiriakatis, Certified Financial Officer.

Special Proclamations, Recognitions and Presentations

Oath of Office Administered for Police Department Promotion

Police Chief Ubry greeted the Mayor and Council and proceeded with a brief background history on Captain Caloiaro. He then thanked and congratulated Captain Caloiaro on his promotion. Mayor Bobbitt then administered the Oath of Office to Police Captain Brian Caloiaro and congratulated him on behalf of the Township Council.

Captain Caloiaro stated he would first like to congratulate the Philadelphia Eagles on winning Super Bowl LII and he knows there are a lot of Philadelphia fans in the audience so he would like to congratulate them on their team's win. He then thanked the Municipal Clerk, Municipal Manager, Township Attorney and the Township Council for their confidence in selecting him for the Captain's position and proceeded with a brief speech thanking his friends and family for all of their support and a special thank you to his parents, wife and children for all of their love and support as well.

Department Head Presentations of Their 2018 Municipal Budget

Mr. Nerwinski indicated when he and Mr. Kiriakatis started crafting the 2018 Municipal Budget they decided to deviate from the previous way by asking each of the Department Directors to come before the Township Council to tell Council what their department stands in need of after eight plus years of not being asked the question for very valid financial reasons. From an outsider's perspective, having worked in a private practice and even as a Municipal Judge, insulated from government employees, the level of dedication that Ms. Chamberlain and her staff have shown, and every employee in the municipality, is pretty significant as he has heard countless times of employees working well beyond their normal hours. And, by asking the Department Heads to tell him their needs helps him in making good decisions based upon where they are now and to plan for the future. So, the deviation from the process in terms of appeals is kind of the tone he wanted to strike tonight so when decisions are made they are made based upon information coming from the people that work hard for the community.

2018 Municipal Budget Presentation
Health Department, Carol Chamberlain, Health Officer

Ms. Chamberlain greeted the Council and advised that the State requires the Health Department to submit an annual report based upon the State's "Public Health Practice Standards of Performance for Local Boards of Health, N.J.A.C. 8:52 and to review it with the Township Council." She then thanked the Council for an opportunity to present the 2017 Annual Report and her 2018 budget request.

Copies of the 2017 Annual Report were distributed for the Council to view at their leisure regarding the Health Department's day-to-day functions, mission, staff, department highlights, services provided, health department activities, programs, vital statistics, various public and health services, cooperative purchases, grants, inter-local agreements, shared services and partnerships they have with other agencies that are governed by the State Health Department, Department of Environmental Protection, Licensing and Inspections, public health preparedness, animal control and future initiatives.

Ms. Chamberlain stated that she enjoys coming before the Council sharing the Annual Report which she will not discuss in full detail but she feels it is important to recognize the work that is done by the staff throughout the year as it is a lot of work that is presently being done by five (5) five very capable well experienced women (two-full time, two-part time) in her department and a wonderful pediatrician who comes in once a month and has administered 354 vaccinations to children this past year as specified in the report. Focusing on her budget she would like to go over two things that they are requesting this year. One being a Health Educator to assist with the health/wellness events; a position that has not been filled since 2007 and elaborated on the need for the position as it pertains to State regulations, and a part-time Clerical Assistant which they have not had since 2010 when staffing was decreased from (9) nine to (7) seven which does not seem like a lot but it is when they still provide the same services as when they were fully staffed and continued to discuss the duties of the clerical position and how it would benefit her department.

Ms. Chamberlain advised that her next request pertains to Animal Control where they have one full-time and one part-time Animal Control Officer and at times there are expectations that they be available 24 hours for emergencies and they try their very best to meet the demand as they both are very good at what they do so they try and coordinate their schedules for after hour emergencies; however, they do not receive on-call pay so she cannot make them obligated, although they both try to adjust their schedules so that someone is always around and proceeded to discuss the excellent job Chris Buck does as the ACO by taking calls after hours from the police and walking them through a situation and the familiarity that she has with the residents and animals in the township and there being no other Animal Control Officer she would want for Lawrence Township. So, to try and lessen the burden she is proposing that another employee in the Township, possibly, someone from the Public Works Department who is interested, get trained to fill in as an additional backup person and advised that they can still use the salaries from the Assistant Animal Control position but they would need some small funding for training and uniforms for the person.

After the presentation there was a brief question and answer period between members of Council and Ms. Chamberlain relative to her budget request for staffing, after which Mayor Bobbitt thanked Ms. Chamberlain for her presentation.

2018 Municipal Budget Presentation
Construction Department, Anthony Cermele, Construction Code Official

Mr. Cermele greeted the Council and distributed copies of his 2018 Budget Report and advised that the Uniform Construction Code was established by the State Department of Community Affairs in 1976 and that he is going into his 39th year with Lawrence Township and he has put together a brief summary of the full function of the Construction Code Division as it relates to his budget request for (2) two part-time building inspectors and (1) one part-time clerical person which would give him the additional hours needed to get through mid-2020.

Mr. Cermele went on to explain in detail the Construction Code Division day-to-day operations as it relates to the present staff levels/staff reductions (reduced from 16 to 12 since 2006), the issuance of sub-code permits per year (4500 to 7000), 10-year summary of inspections and construction fees collected from 2006-2017, total list of inspections from 2007-2017 (8000 to 9000 per year), staffing report dated from 2006 from DCA and UCC noting staff shortages and a surplus of construction fees to properly staff the enforcing agency, the number of times the staff handles a construction permit to an occupancy request (at least 76 times), upcoming projects and projects that have current permits and are not completed, five-year comparison chart for permits issued for 12 months compared to Hamilton and West Windsor, completed inspections for all sub-codes for 2007-2017, building permit/certificate of occupancy procedures from start to finish, a flowcharting worksheet and diagram from 1983 detailing how many times on average (26 to 50 times) a building permit is handled to the issuance of a certificate of occupancy; a process that has not changed since the Uniform Construction Code was first introduced back in 1976 and the number of outstanding permits that have not been closed.

After the presentation a general question and answer period took place between members of Council and Mr. Cermele relative to his budget request for additional staffing and the requested number meeting the long-term needs of the department, after which Mayor Bobbitt thanked Ms. Cermele for his presentation.

2018 Municipal Budget Presentation
Engineering Department, James F. Parvesse, Township Engineer

Mr. Parvesse greeted the Council and distributed a handout with a general overview relative to the functions of the Lawrence Township Engineering Department as it relates to the following: review of development applications for the Planning and Zoning Boards, technical assistance to other departments, and general assistance in interpreting zoning requirements, guidelines and maps for the public, implementing the annual Capital Improvement Program, as authorized and funded by Council, by planning and prioritizing the need, obtaining grants for project funding, collecting information and preparing plans and specifications for the construction of various public projects, the Engineering Department managing, supervising and inspecting the construction of both public and private improvements within the Township, maintaining the tax maps, geographic information system, flood zone maps and general engineering records.

Mr. Parvesse advised that the proposed 2018 operating budget for the Engineering Division is generally consistent with the funding levels in 2017. As part of his budget recommendation he is requesting that the Assistant Municipal Engineer be changed from part-time (at 25 hours per week) to full-time (at 35 hours per week). The current position is funded at (5) five hours per day with full benefits so the proposed change would be revenue neutral (no increase in the operating budget) and all cost associated with the change will be offset by additional billing to both capital and

developer's trust fund accounts. Currently, the Engineering Division contracts with consultants to assist with a variety of projects and for inspection services, and indicated over the past 10 years the inspection services have evolved from having ((2) two full-time Township staff to 100-percent consultants. The budget for those services has increased consistently and is estimated at \$150,000 to \$200,000 per year. The personnel adjustment would basically allow them to better utilize their in-house staff and reduce the amount spent on consultants and allow them to provide a higher level of service to the administration and public as well as expand their programs without increasing cost.

Mr. Parvesse continued to discuss the Engineering Division 2018 Goals and Priorities as it relates to providing a high level of service with an increased reliance on in-house personnel, managing grant opportunities and applications for funding on a Township-wide basis, expanding the town's concrete program to improve safety and accessibility for residents at a reasonable cost to property owners, effectively managing the capital budget to obtain the highest level of construction improvements with available funding and ensuring compliance with the 2018 NJDEP Municipal Stormwater Permit Requirements. Additional discussion took place relative to the general workload in the Engineering Department being very steady over the past 10 years with general capital and development work and Mr. Parvesse foreseeing no change in the workload going forward.

After the presentation a brief question and answer period took place between Mr. Parvesse and members of Council relative to his budget request for a full-time Assistant Engineer and a pilot program centralizing grants in the Engineering Department with a one year review period, implementing new sidewalks in various areas of the township and seeking more grant funding for sidewalk improvement programs, after which Mayor Bobbitt thanked Ms. Parvesse for his presentation.

2018 Municipal Budget Presentation
Administration, Kevin P. Nerwinski, Municipal Manager/Peter Kiriakatis, CFO

Mr. Nerwinski advised that Gregory Whitehead, Director of Public Works and Nancy Bergen, Superintendent of Recreation, both are out sick with the flu so their presentations will be postponed until the meeting of February 20th. And, Mark Ubry, Chief of Police and Emergency Management - Jack Oakley, Director of Emergency Services will be doing their presentations as well.

Prior to the presentation, Mr. Kiriakatis imparted he would like to touch on what Mr. Cermele previously spoke about during his presentation regarding fees in his department that the State says are in excess of what they should be or used for and indicated a Local Finance Notice was put out in 2017 addressing exactly what he spoke about and in the upcoming audit which the town is now going through, they have a new module, to look and see where towns sit with respect to revenues and appropriations and how far apart they are. So, he will update Council as things progress.

Mr. Nerwinski advised that Peter Kiriakatis, CFO, will be reviewing the proposed 2018 Municipal Budget and throughout the presentation he will be intervening with questions and comments as well as highlighting some of the important points under various items during the budget presentation and invited the Council to join in with any questions or comments they might have.

Mr. Kiriakatis distributed a handout relative to the 2018 Municipal Budget and proceeded to discuss in detail the following budget items: Contractual and Statutory Appropriations: Contractual and Statutory Appropriations, Additional Positions and Appropriations, 10 Year History of Tax Rate Changes (School, County & Municipal), Lawrence Township Breakdown of 2017 Tax Rate, 23 Year History of Surplus Balance, Surplus as Budget Revenue and Regeneration (1995-2017), Surplus Snapshot 2018 and Using Surplus as a Budgeting Tool.

After the presentation an at length question and answer period took place between Mr. Kiriakatis, Mr. Nerwinski and members of Council relative to the 2018 Municipal Budget Recommendation which includes a .03 cents local tax increase for the proposed \$46.8 million municipal budget.

Public Participation (5-minute limitation per speaker)

There was no public participation.

Review and Revisions of Agenda

There was no review or revision of the agenda.

Adoption of Minutes

On a motion by Mr. Powers, seconded by Ms. Lewis, the Minutes of Regular Meeting of November 9, 2017 were approved on the following roll call vote:

Same was carried on the following roll call vote:

Ayes: Councilmembers, Kownacki, Lewis, Maffei, Power and Mayor Bobbitt.
Absent: None.

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On a motion by Mr. Powers, seconded by Ms. Lewis, the Minutes of Regular Meeting of **December 5, 2017** were approved on the following roll call vote:

Same was carried on the following roll call vote:

Ayes: Councilmembers Kownacki, Lewis, Maffei, Power and Mayor Bobbitt.  
Absent: None.

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On a motion by Mr. Powers, seconded by Ms. Lewis, the Minutes of Closed Session Meeting of **December 19, 2017** were approved on the following roll call vote:

Same was carried on the following roll call vote:

Ayes: Councilmembers Kownacki, Lewis, Maffei, Power and Mayor Bobbitt.
Absent: None.

Awarding or Rejecting of Bids

Mayor Bobbitt asked for comments from the public. There being none, Mayor Bobbitt asked for comments from Council. There being none, public participation was closed.

On a motion by Ms. Lewis, seconded by Mr. Kownacki, Resolution (9-A), Authorizing Awarding Contract to US Athletic Fields, Inc. for Tree Removal in Township Parks, was presented for adoption.

Resolution No. 86 –18

WHEREAS, on Thursday, January 25, 2018 bids were received and publicly opened for the project known as **Tree Removal in Township Parks**; and

WHEREAS, six (6) bids were received and reviewed by the appropriate Township Officials; and

WHEREAS, the lowest responsible bidder was US Athletic Fields, Inc. who submitted a bid in the amount of \$54,800.00, and

WHEREAS, in accordance with N.J.A.C. 5:50-14, a Certificate of Availability of Funds has been provided and the accounts to be charged are 8-01-20-190-299 (Ash Tree Hazard Mitigation/Replacement) \$4,800.00; C-04-55-439-255 (Miscellaneous Contractual Services) \$5,000.00 and C-04-55-439-220 (Five Mile Run Stream Cleaning) \$45,000.00; and

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lawrence, County of Mercer, State of New Jersey, that pursuant to the recommendations of the Municipal Engineer, the Mayor and Municipal Clerk are hereby authorized to execute a contract with US Athletic Fields, Inc., P. O. Box 38, Skillman NJ 08558 in the amount of \$54,800.00; and

BE IT FURTHER RESOLVED that the Municipal Manager is hereby authorized to draft the necessary agreement, subject to the approval of the Municipal Attorney as to form and content thereof.

Same was carried on the following roll call vote:

Ayes: Councilmembers Kownacki, Lewis, Maffei, Powers and Mayor Bobbitt.
 Absent: None.

Introduction of Ordinances

Mayor Bobbitt read by title, an ordinance entitled, "AN ORDINANCE PROVIDING REGULATING THE SALE OF DOGS AND CATS TO PROHIBIT THE SALE OF THOSE OBTAINED FROM COMMERCIAL BREEDING FACILITIES KNOWN AS PUPPY MILLS AND KITTEN MILLS"

Mr. Roskos advised that the Ordinance is being reintroduced as there were public comments at the first reading which the Statute does not call for and to comply with the law the ordinance is being re-introduced tonight.

The Ordinance was introduced and approved on the following roll call vote:

COUNCIL	AYE	NAY	PRESENT	ABSENT	ABSTAIN	MOVE	SECOND
Mr. Kownacki	X						X
Ms. Lewis	X					X	
Dr. Maffei	X						
Mr. Powers	X						
Mayor Bobbitt	X						

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Mayor Bobbitt read by title, an ordinance entitled, "AN ORDINANCE OF THE TOWNSHIP OF LAWRENCE ESTABLISHING SALARIES FOR UNCLASSIFIED AND/OR EXEMPT, SEASONAL, EMERGENCY (NON-UNION) EMPLOYEES FOR 2018"

Mr. Nerwinski advised that the Ordinance provides for the annual Cost of Living Adjustment for Non-Union Employees.



The Ordinance was introduced and approved on the following roll call vote:

| COUNCIL       | AYE | NAY | PRESENT | ABSENT | ABSTAIN | MOVE | SECOND |
|---------------|-----|-----|---------|--------|---------|------|--------|
| Mr. Kownacki  | X   |     |         |        |         |      | X      |
| Ms. Lewis     | X   |     |         |        |         | X    |        |
| Dr. Maffei    | X   |     |         |        |         |      |        |
| Mr. Powers    | X   |     |         |        |         |      |        |
| Mayor Bobbitt | X   |     |         |        |         |      |        |

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Mayor Bobbitt read by title, an ordinance entitled, “BOND ORDINANCE AMENDING BOND ORDINANCE NO. 1940-07 BY THE TOWNSHIP OF LAWRENCE, COUNTY OF MERCER, STATE OF NEW JERSEY, IN ORDER TO REVISE THE DESCRIPTION OF THE IMPROVEMENT HEREIN”

Mr. Nerwinski advised that the Bond Ordinance is anticipated funding for the NJ Direct Install Project for energy efficiency improvements which he spoke about at the last meeting during his Manager’s Report.

The Ordinance was introduced and approved on the following roll call vote:

| COUNCIL       | AYE | NAY | PRESENT | ABSENT | ABSTAIN | MOVE | SECOND |
|---------------|-----|-----|---------|--------|---------|------|--------|
| Mr. Kownacki  | X   |     |         |        |         |      |        |
| Ms. Lewis     | X   |     |         |        |         | X    |        |
| Dr. Maffei    | X   |     |         |        |         |      |        |
| Mr. Powers    | X   |     |         |        |         |      | X      |
| Mayor Bobbitt | X   |     |         |        |         |      |        |

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Mayor Bobbitt read by title, an ordinance entitled, “BOND ORDINANCE AMENDING BOND ORDINANCE NO. 2258-17 (et al) BY THE TOWNSHIP OF LAWRENCE, COUNTY OF MERCER, STATE OF NEW JERSEY, IN ORDER TO REVISE THE DESCRIPTION OF THE IMPROVEMENT HEREIN”

Mr. Nerwinski advised that the purpose of the Ordinance is to move funds from the police electrical upgrades to include all other municipal building such as the Public Works storage building that needs lights and the Ecological Center building that needs electrical upgrades.

The Ordinance was introduced and approved on the following roll call vote:

| COUNCIL       | AYE | NAY | PRESENT | ABSENT | ABSTAIN | MOVE | SECOND |
|---------------|-----|-----|---------|--------|---------|------|--------|
| Mr. Kownacki  | X   |     |         |        |         |      |        |
| Ms. Lewis     | X   |     |         |        |         | X    |        |
| Dr. Maffei    | X   |     |         |        |         |      |        |
| Mr. Powers    | X   |     |         |        |         |      | X      |
| Mayor Bobbitt | X   |     |         |        |         |      |        |

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Adoption of Ordinances

Mayor Bobbitt read by title, an ordinance entitled, "ORDINANCE PROVIDING FOR SIDEWALK IMPROVEMENTS IN AND BY THE TOWNSHIP OF LAWRENCE, IN THE COUNTY OF MERCER, NEW JERSEY, APPROPRIATING \$75,110.10 THEREFOR AND DIRECTING THE SPECIAL ASSESSMENT OF THE COST THEREOF"

Ordinance No. 2286-18

ORDINANCE PROVIDING FOR SIDEWALK IMPROVEMENTS IN AND BY THE TOWNSHIP OF LAWRENCE, IN THE COUNTY OF MERCER, NEW JERSEY, APPROPRIATING \$75,110.10 THEREFOR AND DIRECTING THE SPECIAL ASSESSMENT OF THE COST THEREOF

WHEREAS, at the request of certain owners of properties identified herein, the Township of Lawrence has previously authorized and undertaken certain sidewalk improvements; and

WHEREAS, the understanding between the property owners and the Township was that these improvements would be specially assessed against the properties; and

WHEREAS, the Township now wishes to authorize the special assessment of the cost of such improvements;

NOW, THEREFORE, BE IT ORDAINED by the Township Council of the Township of Lawrence, in the County of Mercer, State of New Jersey (not less than two-thirds of all members thereof affirmatively concurring) as follows:

Section 1. The improvement described in Section 3 of this ordinance is hereby authorized to be undertaken by the Township of Lawrence, New Jersey as a local improvement. For the improvement or purpose described in Section 2, there is hereby appropriated the sum of \$75,110.10.

Section 2. (a) The improvement hereby authorized is the improvement of the sidewalks, curbs, and driveway aprons along the streets listed below. The affected properties, listed by name of record owner, street address and assessment amounts are as follows:

| <b>OWNER of RECORD</b>    | <b>No.</b> | <b>PROPERTY ADDRESS</b> | <b>TOTAL</b> |
|---------------------------|------------|-------------------------|--------------|
| Bradley & Annette LeBlanc | 10         | Brandon Road            | \$1,130.00   |
| Dariss Daly               | 8          | Chopin Lane             | \$1,274.00   |
| William J. Murphy         | 25         | Helen Avenue            | \$915.00     |
| Giulio & Ivo Cifelli      | 39         | Helen Avenue            | \$275.50     |
| Eugene Wisniewski         | 65         | Helen Avenue            | \$924.00     |

| <b>OWNER of RECORD</b>               | <b>No.</b> | <b>PROPERTY ADDRESS</b> | <b>TOTAL</b> |
|--------------------------------------|------------|-------------------------|--------------|
| Joseph Macheda, Jr., ux              | 75         | Helen Avenue            | \$600.00     |
| Patricia Balley                      | 95         | Helen Avenue            | \$1,544.00   |
| Marek & Malgorzata Komaniecki        | 115        | Helen Avenue            | \$570.00     |
| Robert E. Mazur                      | 5          | Johnson Road            | \$389.50     |
| Robert & Kimberly Natoli             | 13         | Johnson Road            | \$750.00     |
| Raphaline Pasquito                   | 21         | Johnson Road            | \$1,615.00   |
| Jeffrey Weinstein, et ux             | 22         | Johnson Road            | \$1,339.00   |
| Clarence & Joanne Miller, Jr.        | 26         | Johnson Road            | \$530.60     |
| Harriet Levine                       | 32         | Johnson Road            | \$3,375.00   |
| John & Debra Jo Molinski             | 2          | Larkspur Lane           | \$770.50     |
| Michael King & Lisa Susan Vick       | 4          | Larkspur Lane           | \$190.00     |
| Robert & Deanna Palmer               | 7          | Larkspur Lane           | \$2,679.00   |
| Francis & Megan Gramlich             | 8          | Larkspur Lane           | \$325.00     |
| Glenn & Amy Jorgensen                | 9          | Larkspur Lane           | \$2,660.00   |
| Janice Shull                         | 10         | Larkspur Lane           | \$2,935.50   |
| James F. Reilly, et ux               | 11         | Larkspur Lane           | \$2,185.00   |
| Elizabeth A. Wnek                    | 12         | Larkspur Lane           | \$3,049.50   |
| Fred William Verdi, ux               | 13         | Larkspur Lane           | \$950.00     |
| Robert & Peggy Valli                 | 14         | Larkspur Lane           | \$399.00     |
| Joseph & Rosemary Zucconi (Trust)    | 16         | Larkspur Lane           | \$1,520.00   |
| Ana Kouyoumdjian                     | 18         | Larkspur Lane           | \$931.00     |
| Gregory & Elaine Temple              | 6          | Merion Place            | \$1,092.00   |
| Jesper & Claire Glysing-Jensen       | 8          | Merion Place            | \$2,207.50   |
| Glenn A. Buzzi                       | 9          | Merion Place            | \$1,016.00   |
| Michael & Barbara Klein              | 13         | Merion Place            | \$337.50     |
| C. Edward & Melissa Speidel          | 16         | Merion Place            | \$937.50     |
| John R.A. Scott                      | 19         | Merion Place            | \$4,710.00   |
| William & Gayle Riesser              | 22         | Merion Place            | \$1,005.00   |
| Gregory & Dana Thompson              | 27         | Merion Place            | \$2,751.50   |
| Paul & Janet Koster Van Groos        | 31         | Merion Place            | \$3,439.50   |
| Robert Stuebben, ux                  | 34         | Merion Place            | \$1,198.00   |
| Ralph & Leslie Floyd                 | 44         | Merion Place            | \$437.00     |
| George & Marilyn Sikora (Trust)      | 48         | Merion Place            | \$500.00     |
| Warren C. Hyer, ux                   | 3          | Penlaw Road             | \$1,162.50   |
| George & Kathryn Guhr                | 8          | Penlaw Road             | \$630.00     |
| Kenneth & Jennifer Klek              | 9          | Penlaw Road             | \$2,905.00   |
| G. Lauf, et als, L/E Albert Lauf, ux | 10         | Penlaw Road             | \$2,349.00   |
| Elisa Gan                            | 2398       | Princeton Pike          | \$2,562.50   |
| Richard & Jean Janukowicz            | 2400       | Princeton Pike          | \$900.00     |
| Thomas M. Castagna, et ux            | 183        | Spring Beauty Drive     | \$2,669.50   |
| Brian & Brenda Zellner               | 193        | Spring Beauty Drive     | \$1,130.00   |
| Jhaku-HP, LLC                        | 20         | Texas Avenue            | \$1,100.00   |
| Joseph & Yvonne Johnson              | 56         | Texas Avenue            | \$412.50     |
| Clyde S. Thomas, ux                  | 94         | Texas Avenue            | \$1,450.00   |
| Tommie & Hazel Bloom                 | 100        | Texas Avenue            | \$600.00     |
| Amaury & Alexandera Nicasio          | 147        | Texas Avenue            | \$1,525.00   |

|                         |     |               |             |
|-------------------------|-----|---------------|-------------|
| Dora Stewart            | 156 | Texas Avenue  | \$1,050.00  |
| Robert & Patricia Toole | 3   | Wenczel Drive | \$475.00    |
| Thomas Wenczel, Jr., ux | 4   | Wenczel Drive | \$437.00    |
| Charles & Susan Bachus  | 6   | Wenczel Drive | \$294.50    |
|                         |     | TOTAL         | \$75,110.10 |

(b) The estimated cost of the improvement or purpose is equal to the amount of the appropriation herein made therefore.

Section 3. The improvement described in Section 2 of this ordinance shall be undertaken as a sidewalk improvement and the cost thereof shall be assessed in the following manner. An accurate account of the cost of construction of the sidewalks shall be kept, and such cost shall be assessed upon the several properties fronting on the improvement in proportion to their respective frontage or square yardage thereon pursuant to and in accordance with N.J.S.A. 40:65-1 *et seq.*

Section 4. The owner of any land upon which any assessment for the local improvement shall have been made may pay such assessment in the number of equal yearly installments herein determined, with legal interest on the unpaid balance of the assessment. The first of the installments shall be due and payable two months after the confirmation of the assessment, and each subsequent annual installment and interest shall be payable in each successive year thereafter at such time as the governing body shall by resolution determine, provided that any owner of land so assessed shall have the privilege of paying the whole of any assessment or of any balance of installments with accrued interest thereon at any time. Whenever any such installment shall remain unpaid for thirty (30) days from and after the time it shall become due and payable, the whole assessment or balance thereof shall become and be immediately due and payable and shall draw interest at the rate imposed upon the arrearage of taxes in the Township and shall be collected in the same manner as provided by law for other past due assessments. Such assessment shall remain a lien upon the land described herein until the assessment with all installments and accrued interest thereon shall be paid and satisfied. Notwithstanding anything herein to the contrary, the Township shall have the right to waive default as may be permitted by law.

Section 5. The following additional matters are hereby determined, declared, recited and stated:

(a) The improvement or purpose described in Section 3 of this ordinance is not a current expense. It is an improvement or purpose that the Township may lawfully undertake as a local improvement the cost of which shall be specially assessed in the manner provided herein.

(b) The number of annual installments within which the special assessments are to be levied on the lots and parcels of real estate affected by the improvement is five (5).

(c) The Township will not contribute to the payment of any part of the cost of the improvement.

(d) The estimated maximum aggregate amount of the special assessments is \$75,110.10.

Ordinance No. 2286-18 was introduced and approved on the following roll call vote:

| COUNCIL       | AYE | NAY | PRESENT | ABSENT | ABSTAIN | MOVE | SECOND |
|---------------|-----|-----|---------|--------|---------|------|--------|
| Mr. Kownacki  | X   |     |         |        |         |      |        |
| Ms. Lewis     | X   |     |         |        |         |      | X      |
| Dr. Maffei    | X   |     |         |        |         | X    |        |
| Mr. Powers    | X   |     |         |        |         |      |        |
| Mayor Bobbitt | X   |     |         |        |         |      |        |

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**Manager’s Report –**

Mr. Nerwinski submitted invoice listings for the month of February 2018 in the amount of \$1,415,696.37.

There was no Manager’s report.

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**Attorney’s Report –**

Mr. Roskos reported that the matter of the ceremonial Deputy Mayor position is still in progress as he received additional correspondence from the State which was somewhat confusing to him and the Municipal Manager so he has called and written to the State trying to the confirm if the Township’s interpretation is the correct interpretation and he will update them as soon as he receives a response back from the State.

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**Clerk’s Report –**

There was no Clerk’s report.

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**Unfinished Business –**

Appointment to Boards and Committee

Mayor Bobbitt advised that the Liaisons will be casting their nominations for the nominees for the Boards or Committees and the appointments will be approved in a block as follows:

Resolution No. 87-18

BE IT RESOLVED by the Township Council of the Township of Lawrence, County of Mercer, State of New Jersey that the following individuals are appointed to the indicated Boards or Committees:

Affordable Housing Board – 3-year term ending December 31, 2020

Kevin VanHise  
Peter Ferrone  
Mary McKillip  
Jarnail Tucker

Construction Board of Appeals

William Hart – 4-year term ending December 31, 2021  
Nick Sferra – to fill an unexpired 4-year term ending December 31, 2020

Environmental Resources and Sustainability Green Advisory Committee

Teresita Bastides-Heron – 4-year term ending December 31, 2021  
Donald Little – 4-year term ending December 31, 2021  
Ed Frankel – 4-year term ending December 31, 2021  
Dionne Polk – 4-year term ending December 31, 2021  
Dana Irlbacher – 4-year term ending December 31, 2021  
Ratna Wynn – to fill an unexpired 4-year term ending December 31, 2019

Growth and Redevelopment Advisory Committee

John Conroy – 3-year term ending December 31, 2020 (Class IV)  
Joan Brame – 3-year term ending December 31, 2020 (Class IV)  
Robert Pluta – 3-year term ending December 31, 2020 (Class III)  
Nina Reeder – to fill an unexpired 3-year term ending December 31, 2018  
Melissa Clark – to fill an unexpired 3-year term ending December 31, 2019  
Brian Vaughn – to fill an unexpired 3-year term ending December 31, 2019  
Frank Comstock – to fill an unexpired 3-year term ending December 31, 2019

Health Advisory Board – 3-year term ending December 31, 2020

Anthony Brickman  
Darlene Hanley  
Maria Camila Pena

Planning Board – 4-year term ending December 31, 2021

Ian Dember

Public Safety Committee – 2-year term ending December 31, 2019

Michael Oakley  
Elissa Schragger  
Roseanne Manghisi

Recreation Advisory Committee

Robert DallePazze – 3-year term ending December 31, 2020  
 Sigmund Zegarski – 3-year term ending December 31, 2020  
 William Chester – 3-year term ending December 31, 2020  
 Nick Sferra – to fill an unexpired 3-year term ending December 31, 2018  
 Bobbie Giglio – to fill an unexpired 3-year term ending December 31, 2019

Senior Executive Committee

Veronica Pickering – 4-year term ending December 31, 2021  
 Lorraine Colavita – 4-year term ending December 31, 2021  
 Doris Weisberg – 4-year term ending December 31, 2021  
 Betty Lou Doran – to fill an unexpired 4-year term ending December 31, 2018

Trails, Open Space and Stewardship Advisory Committee – 3-year term ending December 31, 2020

Daniel Druckenbrod  
 James Hooker

Resolution No. 87-18 was approved by the following roll call vote:

| COUNCIL       | AYE | NAY | PRESENT | ABSENT | ABSTAIN | MOVE | SECOND |
|---------------|-----|-----|---------|--------|---------|------|--------|
| Mr. Kownacki  | X   |     |         |        |         |      |        |
| Ms. Lewis     | X   |     |         |        |         | X    |        |
| Dr. Maffei    | X   |     |         |        |         |      |        |
| Mr. Powers    | X   |     |         |        |         |      | X      |
| Mayor Bobbitt | X   |     |         |        |         |      |        |

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**New Business –**

There was no new business.

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**Public Participation (3-minute limitation per speaker) –**

There was no public participation.

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Resolutions

Resolution Nos. 58-18 (18-B.1) through 85-18 (18-I.1) were approved by the following roll call vote:

| COUNCIL       | AYE | NAY | PRESENT | ABSENT | ABSTAIN | MOVE | SECOND |
|---------------|-----|-----|---------|--------|---------|------|--------|
| Mr. Kownacki  | X   |     |         |        |         |      | X      |
| Ms. Lewis     | X   |     |         |        |         | X    |        |
| Dr. Maffei    | X   |     |         |        |         |      |        |
| Mr. Powers    | X   |     |         |        |         |      |        |
| Mayor Bobbitt | X   |     |         |        |         |      |        |

Cited Resolutions are spread in their entirety in the Resolution Books of the Township of Lawrence.

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**Council Initiatives/Liaison Reports –**

There were no Liaisons reports.

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**Written Communications –**

There was no written communication.

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There being no further business to come before this Council, the meeting adjourned at 8:28 p.m.

Respectfully submitted by,

\_\_\_\_\_  
Kathleen S. Norcia, Municipal Clerk

Attest:

\_\_\_\_\_  
Christopher Bobbitt, Mayor