

REGULAR MEETING
LAWRENCE TOWNSHIP COUNCIL
LAWRENCE TOWNSHIP MUNICIPAL BUILDING
COUNCIL MEETING IN LOWER LEVEL CONFERENCE ROOM
AND BY TELE-CONFERENCE IN ACCORDANCE WITH
N.J.S.A. 10:4-6, ET SEQ. AND EXECUTIVE ORDER 107

October 20, 2020

The following are the Minutes of a Regular Meeting of the Lawrence Township Council that was held on Tuesday, October 20, 2020, at 6:30 p.m.

The meeting was then opened with the Inspiration and Pledge of Allegiance, led by Municipal Clerk.

At the commencement of the meeting Mayor Kownacki read the following statement of proper notice:

STATEMENT OF PROPER NOTICE: "Adequate notice of this meeting of the Lawrence Township Council being held on Tuesday, October 20, 2020, has been provided through the posting of the annual meeting schedule of said Council in accordance with Section 13 of the Open Public Meetings Act." Said Notice was forwarded to The Trentonian, The Times and The Princeton Packet on December 19, 2019.

The roll was then called as follows:

Present: Councilmembers Bobbitt, Powers, Lewis, Ryan and Mayor Kownacki.
Absent: None.

Also in attendance were Kevin Nerwinski, Esq., Municipal Manager and David Roskos, Esq., Municipal Attorney.

Special Proclamations, Recognitions and Presentations

There were no proclamations or presentations.

Public Participation

Mr. Paul Larson thanked the Township Council for their continued support for all the parks and indicated as a point of reference this evening is the 5th Anniversary of Maidenhead Meadows Park that was created on October 20, 2015. Mr. Larson further thanked the Public Works Department for all the work they did at the Brearley House and the Engineering Department for updating the recreation and open space inventory and for updating the open space maps.

Review and Revisions of Agenda

The Municipal Clerk requested that the Agenda be amended to add Resolution No. 318-20 - (18-H.18), Authorizing a Waiver of Interest for QBM Late Taxes and Resolution No. 319-20 - (18-H.19), Authorizing First Amendment to Developers Agreement with Brandywine Operating Partnership, LP.

On a motion by Ms. Lewis, seconded by Mr. Powers, the Agenda was amended to include the above revisions.

Same was carried on the following roll call vote:

Ayes: Councilmembers Bobbitt, Lewis, Powers, Ryan and Mayor Kownacki.
Nays: None.

Adoption of Minutes

On a motion by Ms. Lewis, seconded by Mr. Powers, the Minutes of Regular Meeting of September 15, 2020 were approved without corrections on the following roll call vote:

Same was carried on the following roll call vote:

Ayes: Councilmembers Bobbitt, Lewis, Powers Ryan and Mayor Kownacki.
Absent: None.
Abstain: None.

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On a motion by Ms. Lewis, seconded by Mr. Powers, the Minutes of Closed Session Meeting of September 15, 2020 were approved without corrections on the following roll call vote:

Same was carried on the following roll call vote:

Ayes: Councilmember Bobbitt, Lewis, Powers, Ryan and Mayor Kownacki.  
 Absent: None.  
 Abstain: None.

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Awarding or Rejecting of Bids

On a motion by Ms. Lewis, seconded by Mr. Powers, Resolution (9-A), Authorizing Awarding a Contract for Bid No. 20-15- 2020 Tree Removal, was presented for adoption.

Resolution No. 286-20

WHEREAS, on Thursday, September 24, 2020 bids were received and publicly opened for the project known as **Bid No. 20-15 - 2020 Tree Removal**; and

WHEREAS, two (2) bids were received and reviewed by the appropriate Township Officials; and

WHEREAS, the lowest responsible bidder was US Athletic Fields, Inc. who submitted a bid in the amount of \$58,933.65, and

WHEREAS, in accordance with N.J.A.C. 5:50-14, a Certificate of Availability of Funds has been provided and the accounts to be charged are;

| Acct.           | Ord. No. | Name                                           | Amount      |
|-----------------|----------|------------------------------------------------|-------------|
| 01-28-375-255   | -        | Parks – Maintenance                            | \$10,000.00 |
| 01-26-290-291   | -        | Streets & Road                                 | \$10,000.00 |
| 0-16-56-849-299 | -        | Storm Recovery Trust Fund                      | \$15,293.60 |
| 0-16-56-843-299 | -        | Open Space (Johnson Avenue Trolley Line)       | \$14,800.00 |
| 0-01-20-190-299 | -        | Ash Tree Hazard Mitigation/Replacement Program | \$8,840.05  |

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lawrence, County of Mercer, State of New Jersey, that pursuant to the recommendations of the Municipal Engineer, the Mayor and Municipal Clerk are hereby authorized to execute a contract with US Athletic Fields, Inc., 668 Country Road 601, Belle Mead, New Jersey 08502 in the amount of \$58,933.65; and

BE IT FURTHER RESOLVED that the Municipal Manager is hereby authorized to draft the necessary agreement, subject to the approval of the Municipal Attorney as to form and content thereof.

Same was carried on the following roll call vote:

Ayes: Councilmembers Bobbitt, Lewis, Powers, Ryan and Mayor Kownacki.  
Absent: None.

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On a motion by Ms. Lewis, seconded by Mr. Powers, Resolution (9-B), Authorizing Awarding a Contract for Bid No. 20-16 – 2020 Snow Plowing Services, was presented for adoption.

Resolution No. 301-20

WHEREAS, on October 6, 2020, bids were received for Bid No. 20-16, 2020 Snow Plowing Services; and

WHEREAS, one bid was received and reviewed by the Municipal Manager and Director of Public Works and Marrazzos Manor Lane, 1301 Yardley Road, Yardley, PA 19067 who submitted a bid in the amount of \$180.00 per hour per truck is being awarded the contract; and

WHEREAS, in accordance with N.J.A.C. 5:30-14, a Certificate of Availability of Funds has been provided and the account to be charged is 0-16-56-849-299 (Reserve for Snow Removal);

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lawrence, County of Mercer, State of New Jersey, that the Township is hereby authorized to award Bid No. 20-16, 2020 Snow Plowing Services, to Marrazzos Manor Lane for the period of November 1, 2020 through April 15, 2021 with a contract amount not to exceed \$17,000.

Same was carried on the following roll call vote:

Ayes: Councilmembers Bobbitt, Lewis, Powers, Ryan and Mayor Kownacki.
Absent: None.

Introduction of Ordinances

Mayor Kownacki read by title, an ordinance entitled, "AN ORDINANCE AUTHORIZING THE PRIVATE SALE OF CERTAIN LANDS OF THE TOWNSHIP OF LAWRENCE, COUNTY OF MERCER, NOT NEEDED FOR PUBLIC USE" – Abermarle Road and Johnson Avenue

Mr. Nerwinski advised that the Ordinance authorizes the private sale of municipal land located at Abermarle Road and Johnson Road. It is a lot that is no longer needed for municipal use and is less than the minimum size required for development under the Land Use Ordinance. The land has been assessed by the Tax Assessor at a value of \$7,400.

The Ordinance No. 2370-20 was introduced and approved on the following roll call vote:

COUNCIL	AYE	NAY	PRESENT	ABSENT	ABSTAIN	MOVE	SECOND
Mr. Bobbitt	X						
Ms. Lewis	X					X	
Mr. Powers	X						X
Mr. Ryan	X						
Mayor Kownacki	X						

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Mayor Kownacki read by title, an ordinance entitled, “BOND ORDINANCE AMENDING BOND ORDINANCE BY THE TOWNSHIP OF LAWRENCE, COUNTY OF MERCER, STATE OF NEW JERSEY, IN ORDER TO REVISE THE DESCRIPTION OF THE IMPROVEMENT HEREIN.”

Mr. Nerwinski advised that the Ordinance amends Bond Ordinance 2211-15 by including additional fire fighter turnout gear for Slackwood Fire Company and Lawrenceville Fire Company as required by the bond ordinance laws in New Jersey.

The Ordinance No. 2371-20 was introduced and approved on the following roll call vote:

| COUNCIL        | AYE | NAY | PRESENT | ABSENT | ABSTAIN | MOVE | SECOND |
|----------------|-----|-----|---------|--------|---------|------|--------|
| Mr. Bobbitt    | X   |     |         |        |         |      |        |
| Ms. Lewis      | X   |     |         |        |         | X    |        |
| Mr. Powers     | X   |     |         |        |         |      | X      |
| Mr. Ryan       | X   |     |         |        |         |      |        |
| Mayor Kownacki | X   |     |         |        |         |      |        |

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Mayor Kownacki read by title, an ordinance entitled, “AN ORDINANCE AMENDING CHAPTER 435 OF THE LAWRENCE TOWNSHIP ADMINISTRATIVE CODE ENTITLED ‘MOTOR VEHICLES AND TRAFFIC’ – Handicapped Parking

Mr. Nerwinski advised that the Ordinance amends Chapter 435 of the Code entitled “Motor Vehicles and Traffic” by removing previously designated handicapped parking on Fairfield Avenue and Slack Avenue.

The Ordinance No. 2372-20 was introduced and approved on the following roll call vote:

COUNCIL	AYE	NAY	PRESENT	ABSENT	ABSTAIN	MOVE	SECOND
Mr. Bobbitt	X						
Ms. Lewis	X					X	
Mr. Powers	X						X
Mr. Ryan	X						
Mayor Kownacki	X						

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Mayor Kownacki read by title, an ordinance entitled, "ORDINANCE AMENDING SECTION 409, APARTMENT AND TOWNHOUSE DISTRICT OF THE LAWRENCE TOWNSHIP LAND USE ORDINANCE"

Councilwoman noted for the record that she was informed that she was not speaking loud enough, something she has never been told before, so she is turning on her microphone and hopefully she is now being heard loud and clear.

Mr. Nerwinski advised that the Ordinance amends Section 409 of the LUO; in Paragraph F (1) reduces the "minimum gross acreage" from 10 acres to 7 acres of tract and Paragraph F (2) "minimum buildable land area of tract" from 7 acres to 5 acres. And, Paragraph (1) "maximum building height" from 38 feet to 42 feet or 3 stories and deletes the term "or more than 12 units per acre" from the description.

The Ordinance No. 2373-20 was introduced and approved on the following roll call vote:

| COUNCIL        | AYE | NAY | PRESENT | ABSENT | ABSTAIN | MOVE | SECOND |
|----------------|-----|-----|---------|--------|---------|------|--------|
| Mr. Bobbitt    | X   |     |         |        |         |      |        |
| Ms. Lewis      | X   |     |         |        |         | X    |        |
| Mr. Powers     | X   |     |         |        |         |      | X      |
| Mr. Ryan       | X   |     |         |        |         |      |        |
| Mayor Kownacki | X   |     |         |        |         |      |        |

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Adoption of Ordinances

Mayor Kownacki read by title, an ordinance entitled, "AN ORDINANCE AMENDING CHAPTER 435 OF THE LAWRENCE TOWNSHIP ADMINISTRATIVE CODE ENTITLED 'MOTOR VEHICLES AND TRAFFIC' – Handicapped Parking."

Ordinance No. 2366 -20

AN ORDINANCE AMENDING CHAPTER 435  
OF THE LAWRENCE TOWNSHIP  
ADMINISTRATIVE CODE ENTITLED 'MOTOR  
VEHICLES AND TRAFFIC'

BE IT ORDAINED by the Township Council of the Township of Lawrence, County of Mercer, State of New Jersey, that Chapter 435 of The Lawrence Township Administrative Code entitled 'Motor Vehicles and Traffic' be and is hereby amended as follows:

Section 1. Article II – Stopping, Standing and Parking

Sec. 13-4 – Parking prohibited – At any time, except by vehicles bearing special identification for handicapped persons.

**(5)** Special Vehicle Parking (Handicapped)

Restricted parking spaces shall be established as set forth below and only those persons who are handicapped and who possess a special vehicle identification shall park in such designated parking space.

- a. 64 feet eastbound from the prolonged curb line of Brunswick Pike and Valley Forge Avenue (S/E corner) for a distance of 22 feet on Valley Forge Avenue on the south side of 1894 Brunswick Pike.
- b. 138 feet eastbound from the prolonged curb line of Brunswick Pike and Pear Street (N/E corner) for a distance of 22 feet in front of 766 Pear Street.
- c. 340 feet eastbound from the prolonged curb line of Rt. 206 (Lawrence Road) and Fairfield Avenue (S/E corner) for a distance of 22 feet in front of 81 Fairfield Avenue.
- d. 180 feet westbound from the prolonged curb line of Hopewell Avenue and Slack Avenue (S/W corner) for a distance of 22 feet in front of 115 Slack Avenue.
- e. 263 feet eastbound from the prolonged curb line of Princeton Avenue and Myrtle Avenue (S/E corner) for a distance of 22 feet, in front of 57 Myrtle Avenue
- f. 204 feet westbound from the prolonged curb line of Ohio Avenue and Puritan Avenue (N/W corner) for a distance of 22 feet in front of 716 Puritan Avenue.
- g. 324 feet eastbound from the prolonged curb line of Princeton Avenue and Myrtle Avenue (S/E corner) for a distance of 22 feet in front of 51 Myrtle Avenue.
- h. 141 feet eastbound from the prolonged curb line of Slack Avenue and Princeton Pike (S/E corner) for a distance of 22 feet, in front of 143 Slack Avenue.

- i. 99 feet northbound from the prolonged curb line of Pine Street and Brunswick Avenue, for a distance of 22 feet, in front of 1117 Brunswick Avenue.
- j. 518 feet westbound from the prolonged curb line of Brunswick Avenue and Lanning Avenue (N/W corner) for a distance of 22 feet, in front of 944 Lanning Avenue.
- k. 70 feet westbound from the prolonged curb line of Brunswick Avenue and Lanning Avenue (S/E corner) for a distance of 22 feet on the side of 1279 Brunswick Avenue.
- l. 56 feet southbound from the prolonged curb line of Greenfield Avenue and Rupert Street (S/W corner) for a distance of 22 feet on the side of 49 Greenfield Avenue.
- m. 268 feet eastbound from the prolonged curb line of Princeton Avenue and Lanning Avenue (S/E corner) for a distance of 22 feet in front of 961 Lanning Avenue.
- n. 191 feet eastbound from the prolonged curb line of Brunswick Pike and Puritan Ave (N/E corner) for a distance of 22 feet in front of 758 Puritan Avenue.
- o. 188 feet eastbound from the prolonged curb line of Brunswick Pike and Puritan (S/E corner) for a distance of 22 feet in front of 759 Puritan Avenue.
- p. 219 feet eastbound from the prolonged curb line of Princeton Avenue and Lanning Avenue (N/E corner) for a distance of 22 feet in front of 968 Lanning Avenue
- q. 113 feet southbound from the prolonged curb line of Pear Street and Michigan Avenue (N/E corner) for a distance of 22 feet in front of 133 Michigan Avenue

Section 2. This ordinance supercedes all previous ordinances that relate to the designation of handicapped parking on streets and roadways within the Township of Lawrence.

Section 3. Severability.

If any provisions of this ordinance shall be adjudged invalid, such adjudication shall not affect the validity of the remaining provisions, which shall be deemed severable therefrom.



Section 4. Repealer.

All ordinances or parts of same inconsistent with any provisions of this ordinance are hereby repealed to the extent of such inconsistency.

Section 5. Effective Date.

This ordinance shall become effective twenty (20) days following the adoption thereof in accordance with law.

Additions Underlined \_\_\_\_\_  
Deletions in brackets { }

Adopted: October 20, 2020

The Ordinance was adopted after the public hearing thereon, on the following roll call vote:

| COUNCIL        | AYE | NAY | PRESENT | ABSENT | ABSTAIN | MOVE | SECOND |
|----------------|-----|-----|---------|--------|---------|------|--------|
| Mr. Bobbitt    | X   |     |         |        |         |      |        |
| Ms. Lewis      | X   |     |         |        |         | X    |        |
| Mr. Powers     | X   |     |         |        |         |      | X      |
| Mr. Ryan       | X   |     |         |        |         |      |        |
| Mayor Kownacki | X   |     |         |        |         |      |        |

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Mayor Kownacki read by title, an ordinance entitled, "AN ORDINANCE AMENDING CHAPTER 156 'FEES' OF THE LAWRENCE TOWNSHIP ADMINISTRATIVE CODE."

Ordinance No. 2367-20

AN ORDINANCE AMENDING CHAPTER 156 "FEES" OF THE LAWRENCE TOWNSHIP ADMINISTRATIVE CODE

Section I.

BE IT ORDAINED by the Township Council of the Township of Lawrence, County of Mercer, State of New Jersey, that Chapter 156 entitled "FEES" of the Lawrence Township Administrative Code be and is hereby amended as follows:

Section 156-24. Water and Sewers

- [B. Bacterial analysis of private water supply system: \$50}
- [C. Permit to empty septic tank: \$5]

Section II. Repealer

All ordinances, resolutions and all sections or provisions thereof pertaining to fees or charges for special services which are inconsistent or conflicting with provisions of this ordinance are hereby repealed to the extent of such conflict or inconsistency, otherwise to remain in full force and effect.

Section III. Effective Date

This ordinance shall take effect twenty (20) days after adoption thereof in accordance with law.

Deleted Material: [ ]

Adopted: October 20, 2020

The Ordinance was adopted after the public hearing thereon, on the following roll call vote:

| COUNCIL        | AYE | NAY | PRESENT | ABSENT | ABSTAIN | MOVE | SECOND |
|----------------|-----|-----|---------|--------|---------|------|--------|
| Mr. Bobbitt    | X   |     |         |        |         |      |        |
| Ms. Lewis      | X   |     |         |        |         | X    |        |
| Mr. Powers     | X   |     |         |        |         |      | X      |
| Mr. Ryan       | X   |     |         |        |         |      |        |
| Mayor Kownacki | X   |     |         |        |         |      |        |

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Mayor Kownacki read by title, an ordinance entitled, "AN ORDINANCE AMENDING CHAPTER 435 OF THE LAWRENCE TOWNSHIP ADMINISTRATIVE CODE ENTITLED 'MOTOR VEHICLES AND TRAFFIC'

Ordinance No. 2368-20

AN ORDINANCE AMENDING CHAPTER 435 OF THE LAWRENCE TOWNSHIP ADMINISTRATIVE CODE ENTITLED "VEHICLES AND TRAFFIC"

BE IT ORDAINED by the Township Council of the Township of Lawrence, County of Mercer, State of New Jersey that Chapter 435 of the Lawrence Township Administrative Code entitled "Vehicles and Traffic" is hereby amended as follows:

Section 1.

Section 435-58 "Speed Limits" is amended as follows:

Business Route 1, both directions 35 MPH Brunswick Circle to Lake Drive

Section 2.

This ordinance shall take effect twenty (20) days after adoption and / or upon installation of proper signage.

Section 3.

All ordinances, rules and regulations which are inconsistent with this ordinance are hereby repealed.

Adopted: October 20, 2020

The Ordinance was adopted after the public hearing thereon, on the following roll call vote:

COUNCIL	AYE	NAY	PRESENT	ABSENT	ABSTAIN	MOVE	SECOND
Mr. Bobbitt	X						
Ms. Lewis	X					X	
Mr. Powers	X						X
Mr. Ryan	X						
Mayor Kownacki	X						

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Mayor Kownacki read by title, an ordinance entitled, "AN ORDINANCE AMENDING ORDINANCE NO. 2279-17 AMENDING THE CONSOLIDATED LICENSE, PERMIT AND FEE CHAPTER OF THE LAWRENCE TOWNSHIP ADMINISTRATIVE CODE"

Ordinance No. 2369-20

AN ORDINANCE AMENDING ORDINANCE NO. 2279-17 –
AMENDING THE CONSOLIDATED LICENSE, PERMIT AND FEE
CHAPTER OF THE LAWRENCE TOWNSHIP ADMINISTRATIVE CODE

BE IT ORDAINED by the Township Council of the Township of Lawrence, County of Mercer, State of New Jersey, that Chapter 156 "Fees" is hereby amended as follows:

Section 1.

Sec. 156-2	Animals	
	Animal Trap Rental	\$15.00/1-7 days
	Animal Release	\$50.00
Sec. 156-3	[Fire Prevention] Division of Fire Safety, Uniform Fire Code	
	(a) Basic Inspection Fee	
	Under 500 sf	\$75.00
	501 - 999 sf	\$105.00
	1,000 - 4,999 sf	\$145.00
	5,000 – 9,999 sf	\$180.00
	10,000 – 15,000 sf	\$200.00
	15,001 – 20,000 sf	\$285.00
	20,001 – 30,000 sf	\$395.00
	Over 30,000 sf	\$620.00
	(b) Application Permit Fee	
	Type 1	\$54.00
	Type 2	\$214.00
	Type 3	\$427.00
	Type 4	\$641.00
	Type 5	\$1,380.00
	(c) Certificate of Smoke Detector and Carbon Monoxide Alarm Compliance	
	Application Fee received:	
	-10 business days prior to change of Occupant	\$45.00
	-4-10 business days prior to change of Occupant	\$90.00
	-fewer than 4 business days prior to change of Occupant	<u>\$161.00</u>
	Fire Lane Summons	\$50.00
	MRNA Alarm Registration	\$30.00
Sec. 156A-4	Retail Food Licenses	
	Food Handlers Licenses – Various Categories	\$5.00-\$450.00
	Food Handlers Licenses-Duplicate	\$15.00
	Food Handlers Licenses-Delinquent	\$2.50/day
Sec. 156A-7	Events and gatherings	
	Miscellaneous events	\$15.00/day

Sec. 156A-11	Individual Subsurface Sewage Disposal Systems	
	Septic System Application-New	\$775.00
	Septic System Application-Alter.	\$600.00
	Septic System Minor Repair	\$175.00
	Septic System Tank Permit to Empty	\$10.00
Sec. 156A-19.1	Swimming Pool Fees	
	Issuance/Renewal to Operate Year Round	\$525.00
	Issuance/Renewal to Operate Seasonal	\$325.00
	Locate and construct Alterations	\$325.00
Sec. 156A-22	Documents, copying and miscellaneous charges	
	Proof of Insurance Letter for Limousines	\$25.00forfirst car; \$15.00 each additional car
	Certified copies of marriage, birth, death, domestic partnership and civil union records	\$18.00
	Maps	\$10.00
	Flu Shot Fee (No fee if senior citizen or high risk)	\$15.00
	Correction to Vital Records	\$35.00
	<u>Electric Vehicle Charging Station</u>	<u>\$1.00-\$5.00</u>
	<u>(with 30 minute grace period after vehicle is fully charged, after which fee increases to \$5.00-\$50.00/hour)</u>	
Sec. 156A-24	Miscellaneous Fees	
	Well Installation	\$175.00
	Well Abandonment	\$75.00
	Housing Inspection Fee	\$80.00
	Multiple Dwelling Units 1-7	\$39.00/unit
	Multiple Dwelling Units 8-24	\$27.00/unit
	Multiple Dwelling Units 25-48	\$24.00/unit
	Multiple Dwelling Units 49 and Up	\$18.00/unit
	Hotel 1-20 Units	\$17.00/unit
	Hotel 21-100 Units	\$14.00/unit
	Hotel 101-250 Units	\$10.00/unit
	Hotel 251 Units & Up	\$7.00/unit
	Leaf Mulch/Wood Chips Loading Fee	\$11.00/yard

Receiving Material	\$11.00/yard
Mechanic's Labor Rate LTBOE	
	\$31.50/hour
Mechanic's Labor Rate ELSA	
	\$31.50/hour
Trashcan 95 Gallon	\$55.00
Trashcan 65 Gallon	\$50.00
Trashcan 35 Gallon	\$45.00

Sec. 156-26	Police Department Fees	
(k)	Firearms Purchase	
	(1) Identification Card	\$5.00
	(2) Pistol Permit	\$2.00
(l)	Use of Police Vehicle	\$30.00/hour

Section 2. Repealer

All ordinances or parts of same inconsistent with any provisions of this ordinance are hereby repealed to the extent of such inconsistency.

Section 3. Severability

If any section, paragraph, sentence, clause or phrase of this ordinance shall be declared invalid for any reason, the remaining portions of said ordinance shall not be affected thereby and shall remain in full force and effect.

Section 4. Effective Date

This ordinance shall take effect twenty (20) days after adoption thereof.

Adopted: October 20, 2020

New material is underlined _____
 Deleted material is bracketed []

The Ordinance was adopted after the public hearing thereon, on the following roll call vote:

COUNCIL	AYE	NAY	PRESENT	ABSENT	ABSTAIN	MOVE	SECOND
Mr. Bobbitt	X						
Ms. Lewis	X					X	
Mr. Powers	X						X
Mr. Ryan	X						
Mayor Kownacki	X						

Manager's Report –

Mr. Nerwinski submitted invoice listings for the month of October 2020 in the amount of \$2,871,733.12.

Mr. Nerwinski reported that the Local Government Emergency Fund also known as the Coronavirus Relief Fund, (CARES) Act, recently listed municipalities eligible with a maximum amount receivable for reimbursement of qualifying expenditures related to the COVID-19 outbreak. The maximum amount for Lawrence is \$575,700.37. Also, he did a Blog article on the matter because some of the local Facebook community pages were under the assumption, due to an article in one of the newspapers, that the Township was already receiving that amount of money which they have yet to receive. The money amount is what they might receive if they have qualifying expenditures. Peter Kiriakatis, CFO, has put together a list of and the reimbursable amount at this point is believed to be approximately \$88,000 and it not meant to replace loss of revenues; it is meant to reimburse the town for COVID-19 related expenditures. In addition, several applications along with other applications and grant opportunities have been made for funding and they have received funds from FEMA. They are trying to capture all monies available for qualifying expenditures related to the virus which thankfully they do not have a lot. But, to have the relief funding available lets them know that they do not have to withhold doing what needs to be done in response to COVID-19. And, prior to passage of the 2020 Municipal Budget they included \$135,000 in the budget in anticipation of cost associated relative to the virus.

Mr. Nerwinski advised that he previously emailed the Township Council the 2020 Best Practices Inventory which is something he and Peter Kiriakatis, CFO, have worked on together to try to eliminate all the no's on the checklist that they could and they have gotten it down to very, very few. The Inventory is basically recommendations from the Department of Community of Affairs in terms of what municipalities should be trying to do and achieve through best practices and Lawrence Township is well situated and has a very good number in terms of what they are doing, and they will continue to try to reduce the no's to yes' on the checklist which is a very small amount. Mr. Kiriakatis and Mr. Nerwinski both agree that some of the questions they do not necessarily agree with; but, the list is a good guide and goal for them to continue to work toward.

Mr. Nerwinski reported on the firehouse renovations taking place at the three firehouses in an effort to try and improve the membership of the fire companies in the Township. And indicated almost two budget years ago the Council had funded \$300,000 for renovations to the firehouses as a means of giving something to those volunteering as firefighters by improving their surroundings when they are away from their home and their families. Slackwood Fire Company has stepped up during the middle of those renovations and they are really happy with the improvements. They uncovered some wiring issues which have been taken care of and is now up to code and compliant; new floors was installed today and they have received some really good things for their

membership room. The Lawrenceville Fire Company has consistently over the last two years made improvements to their firehouse and they are just trying to get Lawrence Road Fire Company on board with this process and, hopefully, they will take the initiative to do what they have encouraged them to do which is to make a better place for themselves and to promote an interest from the outside of becoming a member of their fire company.

Mr. Nerwinski further reported that the Fire Study is completed and he expects to receive the formal report before the next Council Meeting and that report will be shared with the Township Council and that he has asked the principals of The Rodgers Group, LLC, who conducted the Study, to attend the meeting when the Council decides what meeting they would like for them to report their findings...maybe the last meeting in December after they read and absorbed the report themselves. And, advised that he has read the draft copy of the report which is pretty comprehensive and gives the Township a lot of great recommendations; so he looking forward to working through all those recommendations with the Council to improve the Township's fire response service.

Mr. Nerwinski reported that the new fire trucks are done and will be delivered tomorrow, October 21st, to the Public Works Department where the Chief Mechanic will do the final touches on getting them ready for operation and he will inform the Council as to when they will be delivered to Lawrence Road Firehouse and Slackwood Firehouse. Jack Oakley, Emergency Management Coordinator, has indicated he is really satisfied with the quality of the work and model of the trucks.

Mr. Nerwinski distributed copies of the Employees Handbook to each member of Council and indicated as previously discussed this is something under the Best Practices Checklist that asked if the Township has reviewed their Employee Handbook within the last three years. It has now been three years and they have reviewed and made some updates as well as additions to the Handbook to include the Donated Sick Leave Program that was initiated last year which will be attached as an addendum at a later date.

Mr. Nerwinski reported that he met with his staff last week to let them know that his position has not changed as it relates to public access to the Municipal Building; the building will remain restricted to the public at least through November being the science and the information out there shows they are far from being done with the COVID-19 situation. And, with the flu season approaching he does not think this is the time to relax. In fact, they need to amp up what they are doing; so he will be meeting with the Public Works Department and the Health Officer, Carol Chamberlain, and they will be doing one of two things: they will either set up a heated tent outside at the north entrance where people can meet and still conduct township business or they will create a blocked off space inside the building at the north entrance which would be a last resort as he would like for the building to remain closed to the public so the employees can stay within their own bubble while still conducting business as normal which is working.

With regards to employees entering the building, they are going to install some thermometers at the doors to have temperatures read before they enter the building and they are working on getting a phone application where several health questions will be asked prior to the employee coming to work or entering the building similar to what some of the major corporations already have in place.

Attorney's Report –

There was no Attorney's report.

Clerk's Report –

Ms. Norcia advised that they have received numerous calls regarding the upcoming Election and how people can vote and where they can drop off the Vote by Mail Ballots and a lot of people are not happy. The office has received a number of humorous questions such as people not knowing what municipality they live in; but she and her staff are pushing through and there was a meeting with the County and everything seems to be on course for a smooth election this year.

Unfinished Business –

There was no unfinished business.

New Business –

Mr. Nerwinski stated that one of the questions on the Best Practices Checklist is whether the Township has an Anti-Nepotism Ordinance or Resolution in place, and Lawrence Township does not have one in place. And, in speaking with Mayor Kownacki regarding the matter they both agreed that it would be a good idea so he is proposing this to the Council to get a sense as to whether they would like him to move forward by way of crafting an ordinance along with Mr. Roskos that he could present to them at the next meeting.

Mr. Nerwinski advised that Lawrence Township does not have a Nepotism problem as he does not think there has ever been a Department Head who hired an immediate family member in a department; but, he thinks it is a good ethical reform to put in place and it is his recommendation to do so. However, it is a policy decision so it

is out of his purview and he will adhere to how the Council instructs him to act on the matter.

Public Participation (3-minute limitation per speaker) –

Mr. Paul Larson stated in 2018 Mr. Roskos was quoted in The Lawrence Ledger talking about a Cease and Desist Letter that was sent out to Brandywine regarding land clearing that they were doing and questioned if there was any action taken subsequent to that event. Mr. Roskos replied that those actions ceased as soon as they were told to do so but he has no recollection of how that matter was finalized; that he would have to go back and look at his notes. But, Jim Parvesse, Township Engineer, would probably remember the outcome of that matter the best.

Resolutions

Resolution Nos. 287-20 (18-A.1) through 320-20 (18-H.19) with the exception of Resolution 288-20 was approved by the following roll call vote:

COUNCIL	AYE	NAY	PRESENT	ABSENT	ABSTAIN	MOVE	SECOND
Mr. Bobbitt	X						
Ms. Lewis	X					X	
Mr. Powers	X						X
Mr. Ryan	X						
Mayor Kownacki	X						

Cited Resolutions are spread in their entirety in the Resolution Books of the Township of Lawrence.

Resolution No. 288-20 (18-D.1)) was approved by the following roll call vote:

COUNCIL	AYE	NAY	PRESENT	ABSENT	ABSTAIN	MOVE	SECOND
Mr. Bobbitt	X						X
Ms. Lewis					X		
Mr. Powers	X					X	
Mr. Ryan							
Mayor Kownacki	X						

Cited Resolution is spread in its entirety in the Resolution Books of the Township of Lawrence.

Council Initiatives/Liaison Reports –

Councilwoman Lewis thanked the Lawrence Township Police Department and the Recreation Department for being creative and hosting a drive-thru Trunk or Treat taking place later this week – Thursday, October 22nd from 5:30p.m to 8:30 p.m. And, she thinks the Recreation Department has been very creative in how to keep folks active, involved and community oriented even when people cannot get together during this pandemic and everyone was happy that the Police Department found a way to do this much loved event.

Written Communications –

There was no written communications.

There being no further business to come before this Council, the meeting adjourned at Council went into Closed Session.

6:59 p.m.

Respectfully submitted by,

Kathleen S. Norcia, Municipal Clerk

Attest:

James S. Kownacki, Mayor