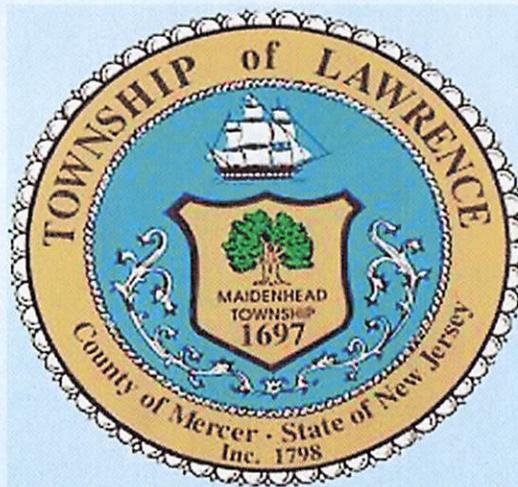


# Township of Lawrence

## Department of Public Works



Prepared by: Gregory Whitehead, Director



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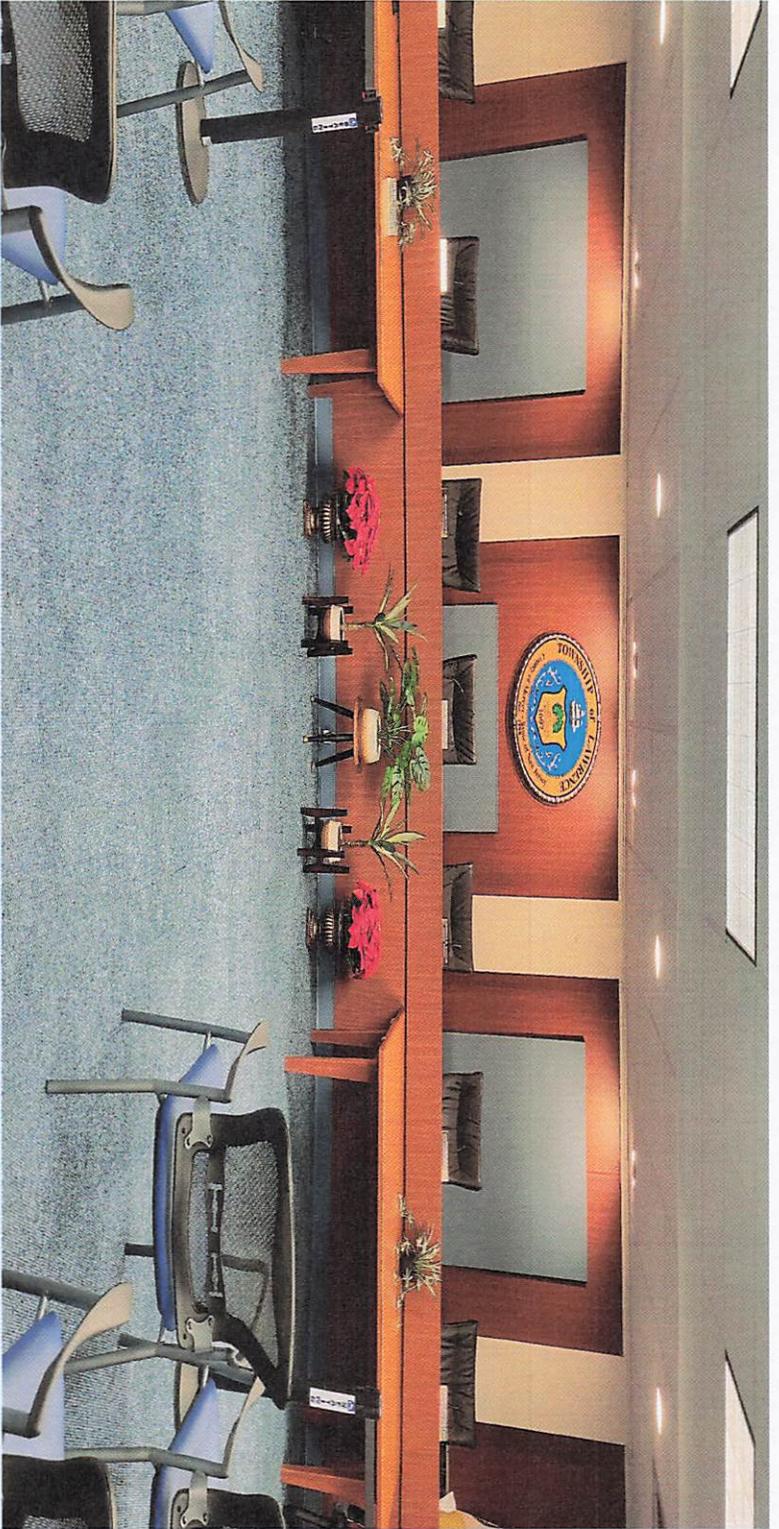
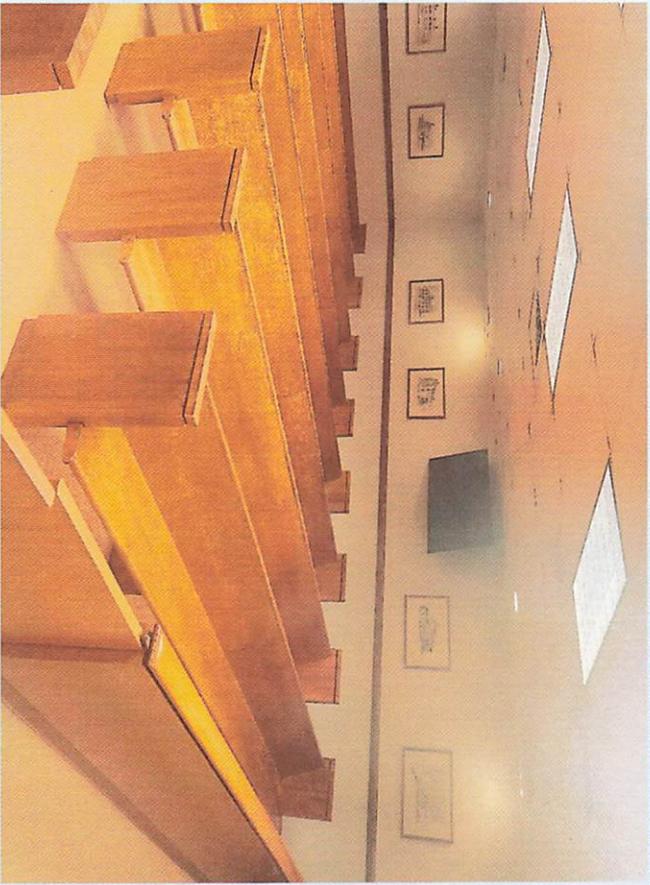
LAWRENCE TOWNSHIP  
Municipal Complex

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2207-2211 LAWRENCEVILLE ROAD

ONE WAY





# Division Summary

Gregory Whitehead, Director

Administration (2)

Street Division (16)

Street Division Inspector (1)

Buildings & Grounds (4)

Parks Division (10 full-time, 1 part-time)

Vehicle Maintenance (4)

Ecological Facility (staffed from the Street Division)

# Public Works

## Employee Reduction Efforts

- Shared services
- Contracted service: Janitorial  
Grass cutting  
Tree removal
- Cross training
- Strategic equipment purchases
- Computerized Public Works operation: Work order system  
Complaint/request automation
- Division cross-over: Snow plowing  
Leaf collection  
Ecological facility

# **2026 Public Works Staffing Request**

No new staffing

# 2025 Snow/Ice Events

- 4 snow events
- 19-inches of snow total
  - 17 salting events
- 2,890 Tons of Salt used
- Plowing man hours – 2,048
- Salting man hours - 468

2026 8 salting events  
5 snow plowing events

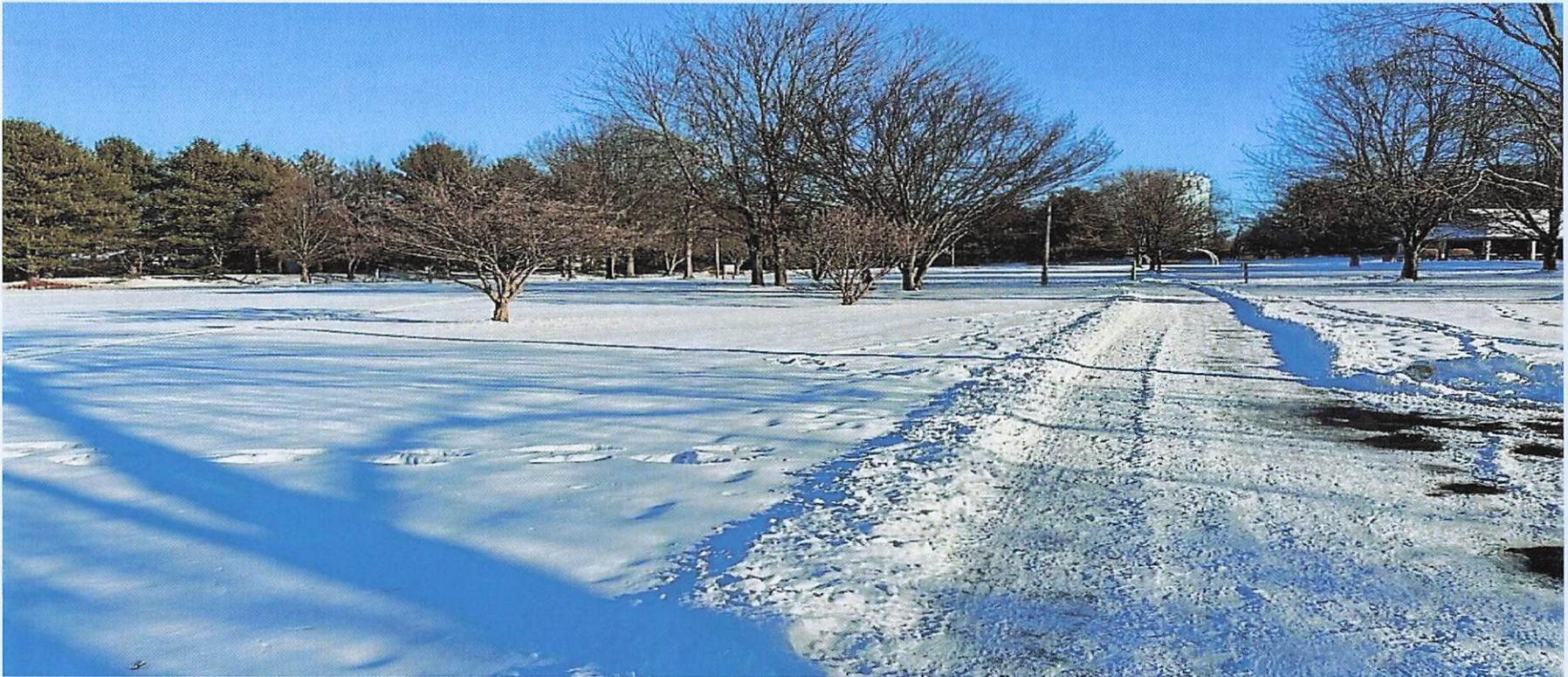
35" of snow - Two months

# **Parks Division**

## 2026 Park Maintenance

Operating Budget - \$125,000

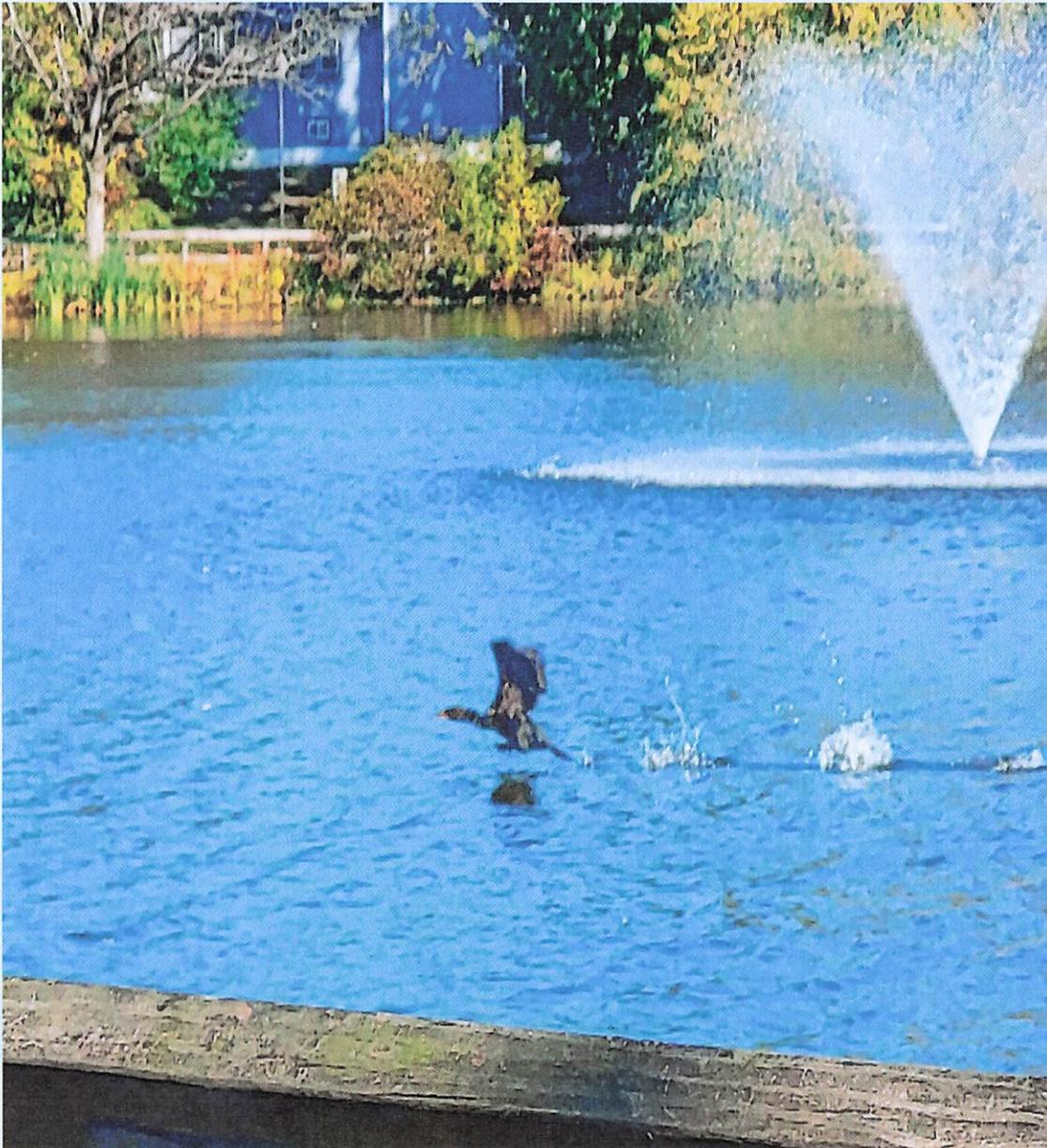
Ø Increase



## Capital Request

Two zero-turn lawn mowers - \$69,000

# Parks

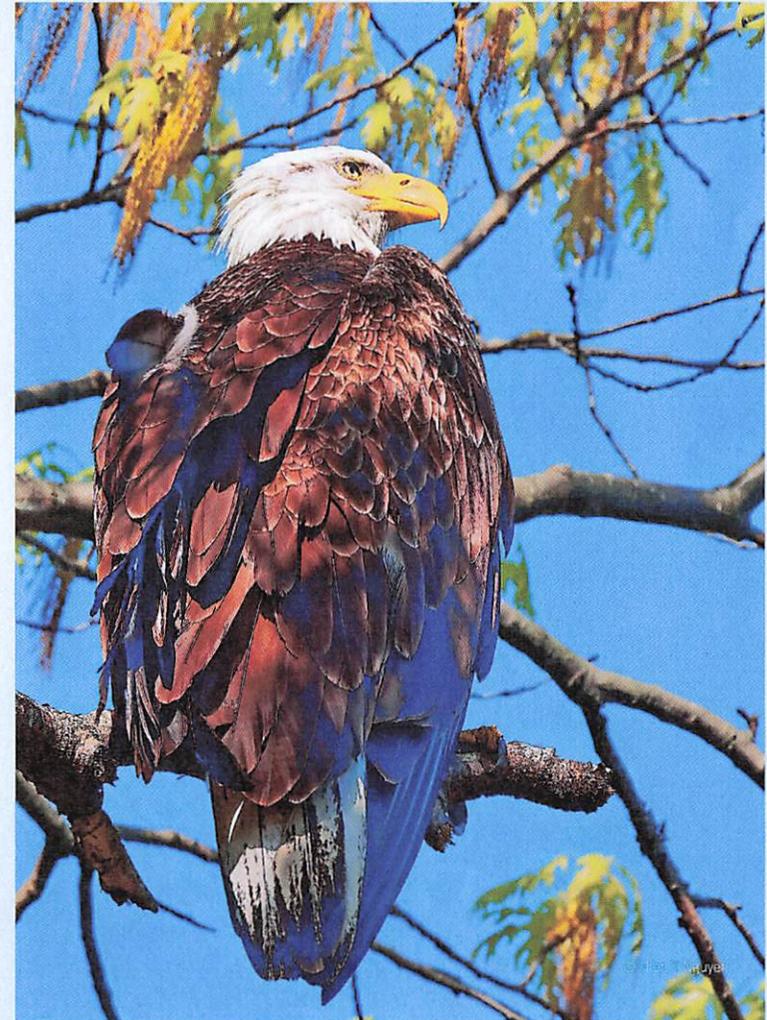


Brearley House  
Carson Woods  
Central Park  
Colonial Lake  
Eldridge Park  
Glenn Avenue Common Area  
Gilpin Park  
Hamnet Park  
Helen Avenue Common Area  
Johnson Trolley Line  
Loveless Nature Preserve  
Maidenhead Meadows  
Nash Park  
Nature Center  
Pauper's Cemetery  
Princessville Cemetery  
Shabakunk Park  
Shipetaukin Woods  
Slackwood Park  
Stonicker Park  
Turtle Back Park  
Twin Pines  
Veterans Park  
Village Park

# Park Maintenance/Daily Activities

The Parks Division is comprised of eleven employees who maintain 1000 acres of parks, athletic fields, nature preserves, trolley lines, historic homes, Pauper and Princessville cemeteries.

- Each day 100 trash and recycling cans are emptied
- Restrooms cleaned and maintained
- Groundwork maintenance
- Walking path maintenance
- Playground maintenance
- Parking lot hard surface clearing
- Responding to vandalism, graffiti, resident complaints
- Grass cutting, trimming, edging
- Tree, shrub pruning and removal
- Leaf collection
- Irrigation adjustments, repairs
- Mulching
- Aerating, seeding
- Weed beds
- Line/prep athletic fields
- Maintain dog run
- Maintain Colonial Lake Dam





## The Division Maintains

21 Soccer fields

1 Football field

6 Baseball fields

1 Softball field

5 Lacrosse fields

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10 Tennis courts

4 Basketball courts

2 Volleyball courts

7 Pickleball courts

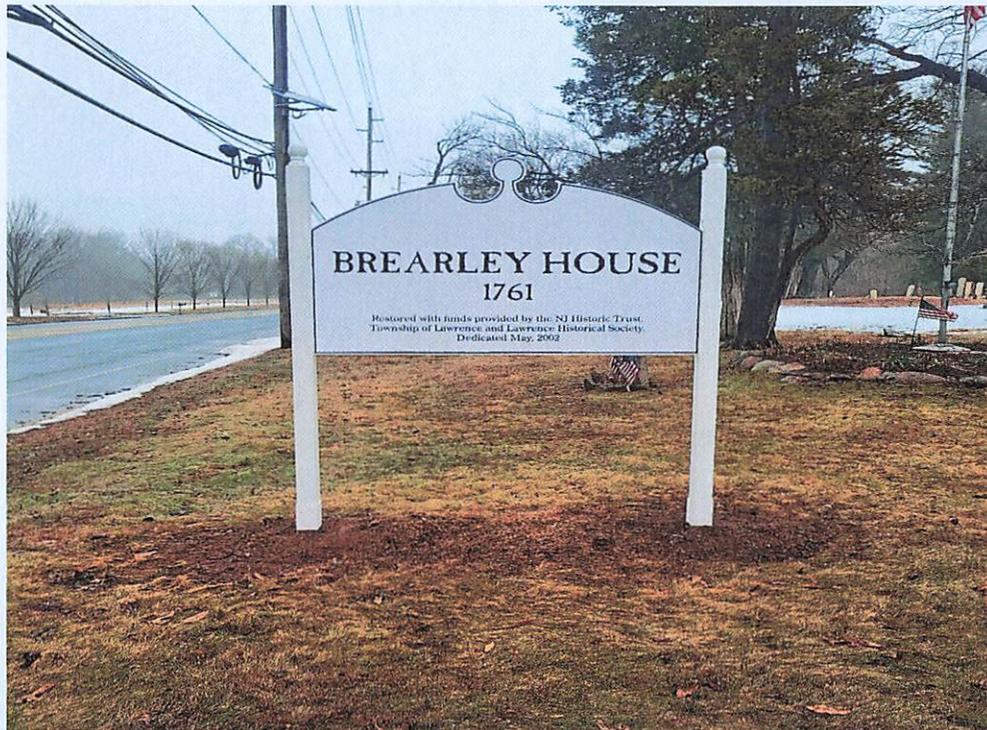
1 Bocce court

24 Pieces playground  
equipment

# Buildings and Grounds

2026 Operating Budget - \$356,000

Increase Ø



Capital Request

Heating unit replacement for Public Works garage - \$172,500

# Buildings & Grounds

Square feet of all properties – 145,470



- Public Works Department – 29,071 square feet
- Town Hall – 22,684 square feet
- Police/Court Facility – 31,398 square feet
- Senior Center – 9,798 square feet
- EMS Facility – 5,750 square feet
- Lawrence Nature Center – 2,480 square feet
- Brearley House – 3,000 square feet
- Lawrence Road Fire Company – 10,563 square feet
- Lawrenceville Fire Company – 15,845 square feet
- Slackwood Fire Company – 14,881 square feet

# Examples of Buildings & Grounds Responsibilities

The Division of Buildings & Grounds is comprised of four employees that handle a wide array of tasks and duties for various buildings, fire houses, and municipal properties

- Electrical repairs and installations
- Drywall repairs, painting and prep work
- Plumbing repairs (restrooms, water fountains, etc)
- Floor, tile, concrete repairs – Ceiling tile maintenance
- Door and hardware repairs
- Drain and gutter maintenance
- Light bulb replacement (all Township facilities, parks, parking lots, athletic fields)
- Minor roof repair and preventive maintenance
- General carpentry work
- Maintain equipment and building maintenance
- Repair playground equipment, park bleachers, dugouts, fences
- Monthly elevator preventive maintenance and quarterly inspections by the State of NJ
- Monthly pest control services
- Fire alarm and sprinkler inspections

- Monthly fire pump exercising at the Police/Court facility
- Office furniture repairs and installation
- Deliver furniture, move files and assist departments
- Construct retaining walls (parks)
- Fabricate and install signage for buildings and parks
- Portable restroom rentals
- Fabrication/sheet metal work
- Slackwood Fire Company generator connection
- Senior Center generator
- Respond to after-hour emergencies

# Street Division

2026 Operating Budget - \$141,000

Increase Ø



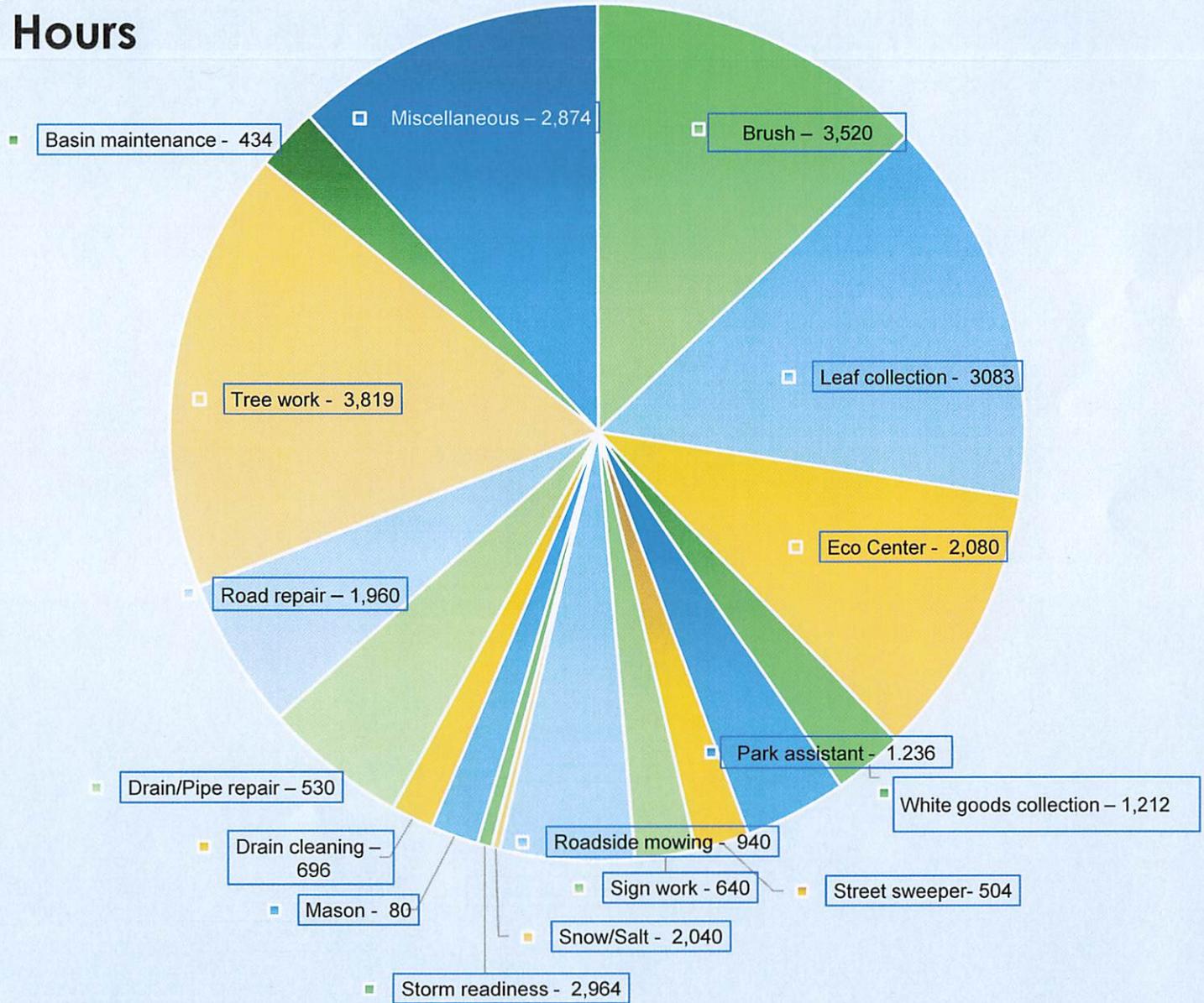
## Capital Request

- 1) 2026 Refuse truck - \$345,000
- 2) 2026 Pickup truck with snow removal equipment - \$86,250
- 3) Automated pickup garbage carts - \$57,500.00

# STREET DIVISION

## Daily Job Labor Hours

- Brush
- Leaf collection
- Eco Center
- White goods collection
- Park assistant
- Street sweeper
- Sign work
- Roadside mowing
- Snow/salt
- Storm readiness
- Mason
- Drain cleaning
- Drain /pipe repair
- Road repair
- Tree work
- Basin maintenance
- Miscellaneous

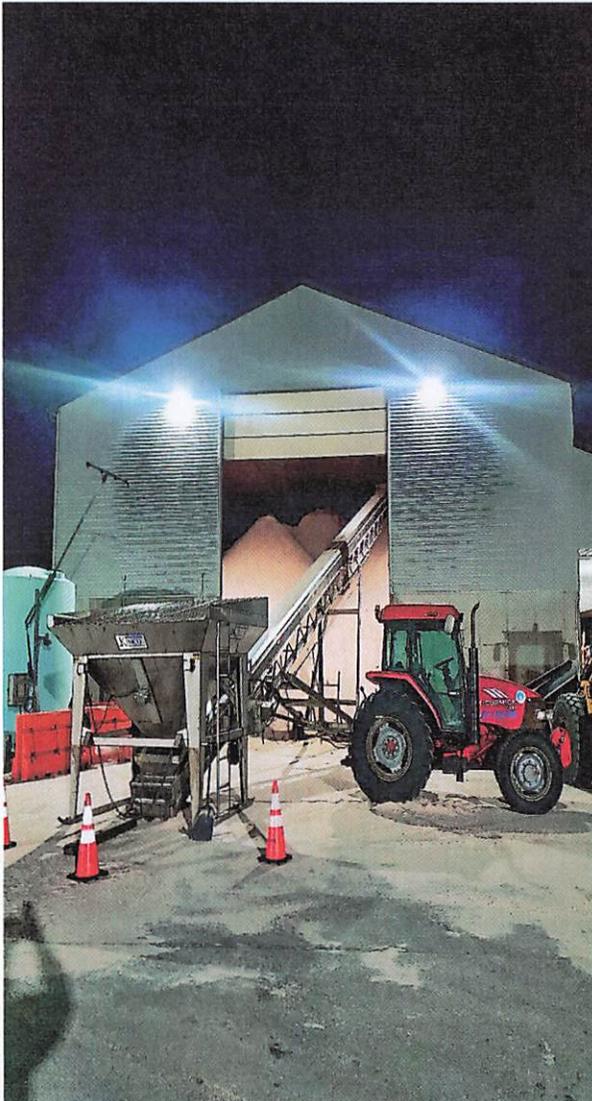


# Street Division

The division, comprised of 16 employees, maintains over 200-lane miles of streets throughout the Township

Department responsibilities include:

- Street signs
- Asphalt patching
- Crack sealing
- Shoulder cutting
- Ditch maintenance
- Roadside mowing
- Roadside litter collection
- Street sweeping
- Brush and leaf removal
- Tree removal, pruning
- Snow and ice removal
- Stream maintenance
- Drainage repairs
- Gravel roads and alley ways
- Storm preparation/cleanup
- Metal collection (white goods)
- Trash can repair/replacement



# Tree Removal

The Township manages community tree resources under its jurisdiction including trees along streets, in parks, right-of-way, and municipal property.

Road Department tree work includes:

- Removal and trimming
- Stump grinding
- Topsoil and seeding
- Collection and hauling
- Flagging

	<u>Removed</u>	<u>Trimmed</u>	<u>Labor Hours</u>
Street Trees	212	374	3,700
Park Trees	89	841	1,984



# Street Division

## Residential Major Services

### Brush Collection Program

Tons collected: 1,734

Labor hours: 3,520

Labor cost: \$115,414

### Leaf Collection Program

Tons collected: 2,023

Labor hours: 3,083

Labor cost: \$98,314

### Street Sweeping Program

Debris and litter collected

Cubic yards collected: 253

Road miles: 826

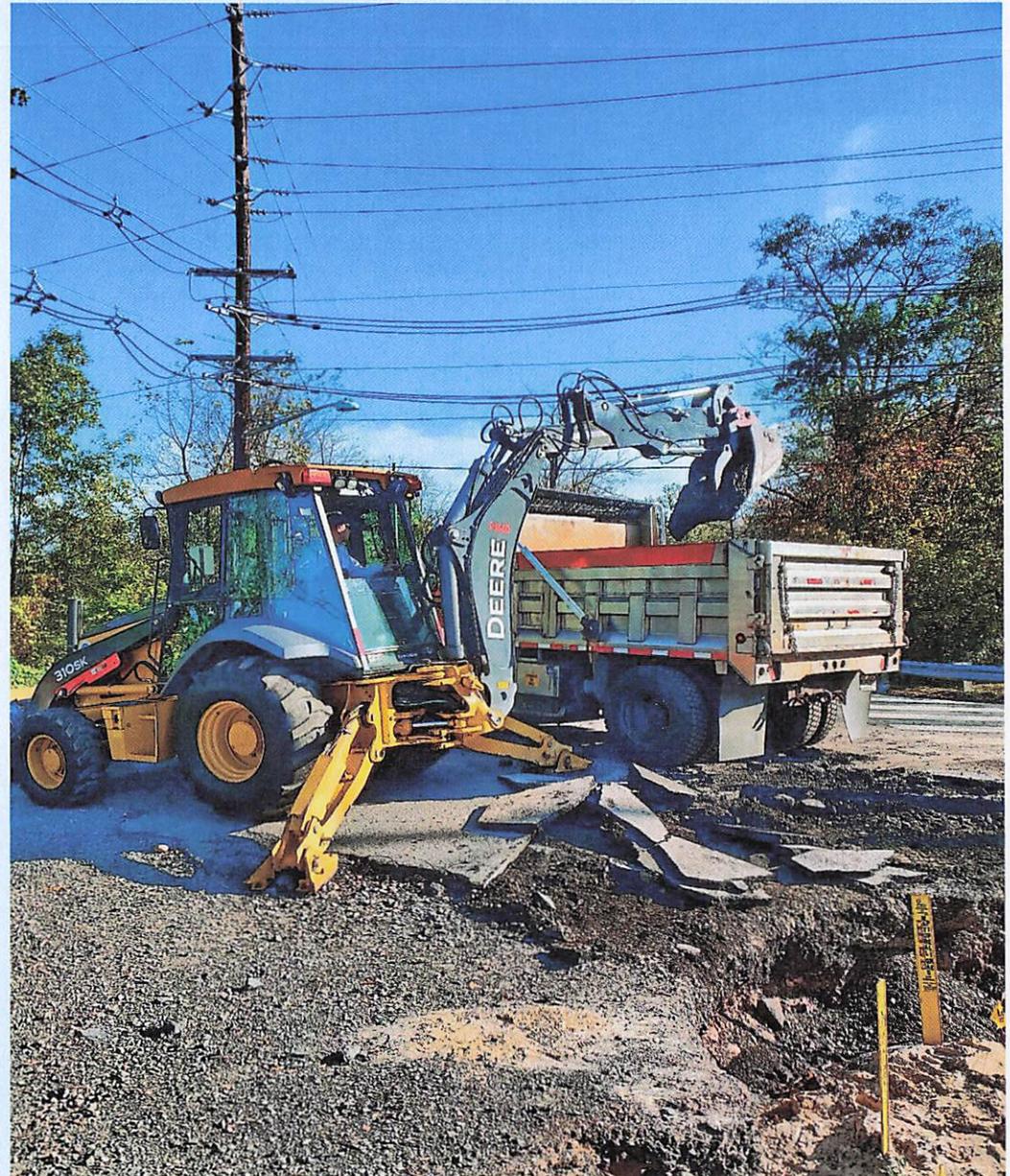
Labor hours: 328

### White Goods/Metal Collection

Appointed stops: 579

Quantity collected: 56,886 lb.

Payment received: \$4,653.65





### **Roadside Mowing**

Labor hours: 940

### **Storm Drains & Sinkholes**

Drains cleaned: 1,252

Material removed: 58 cubic yards

Labor hours: 491

Drains repaired: 14

Pipes repaired: 5

Labor hours: 530

### **Snow Removal**

Total snowfall accumulation: 19 inches

Snow removal labor hours: 2,047

Contractor snow removal: 4 events

Labor hours: 161

Cost: \$46,729.00

Salt usage: 2,890 tons

Salt purchases: 3,310 tons

Cost: \$194,794.00



## Mulch Delivery Program

Free delivery of natural ground wood chips was made available to Township residents from April 8 thru May 3.

A minimum order of three cubic yards was offered for a fee of \$33.00.

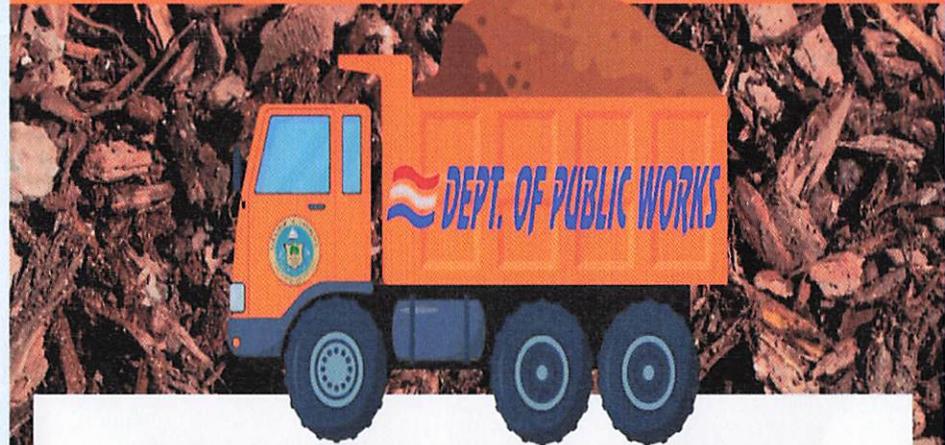
Total deliveries made: 274

Cubic yards delivered: 822

Fee collected: \$9,200

Total weight: 300/tons

## TOWNSHIP OF LAWRENCE DEPARTMENT OF PUBLIC WORKS



# MULCH DELIVERY PROGRAM

FREE DELIVERY TO YOUR DRIVEWAY

### LAWRENCE TOWNSHIP RESIDENTS ONLY

• Natural Ground Wood Chips (limit 9 yards per household)

• April 8 thru May 3 of the program

3 YARDS FOR \$33.00

6 YARDS FOR \$66.00

9 YARDS FOR \$99.00

# Vehicle Maintenance Division

2026 Operating Budget - \$474,000

Increase ∅

## Capital Request

Four-post mobile lift system - \$115,000

# Vehicle Maintenance Division

The Vehicle Maintenance Division is comprised of five highly skilled individuals responsible for servicing and maintaining over 390 vehicles and pieces of equipment.

This includes:

- Public Works
- Municipal Motor Pool
- Police
- Senior Center
- Emergency Management
- Fire
- Ewing-Lawrence Sewer Authority
- Lawrence Township Board of Education



The Division has logged over 1,200 work orders (services and repairs)

Labor hours: 3,500

# Vehicle maintenance also coordinates and performs:

- Repair and maintain all Ecological Facility equipment
- Respond to all emergency breakdowns
- Shuttle fire apparatus to and from repair
- Shuttle fire apparatus body work to and from shop
- Weld/fabricate
- Pre-motor vehicle inspections
- Licensed diesel inspection facility (diesel vehicles only)
- Shared services with Princeton
- Hydraulic repairs (re-build cylinders, hoses, etc.)
- Maintain emergency generators (Town Hall, Police/Court facility, Public Works, Senior Center)
- Maintain state log for emergency generators
- Perform preventive maintenance tasks on Municipal fuel pumps
- Maintain all shop related equipment
- Assist with equipment training and safety program for operators
- Assist with snow removal efforts
- Up-fit 90% of all Township equipment and vehicles

# Ecological Center

Incoming (tons)

	<u>LEAVES</u>	<u>BRUSH</u>
Lawrence	663	696
Princeton	3,617	2,218

Outgoing (tons)

<u>COMPOST</u>	<u>WOOD CHIPS</u>
5,352	5,837

## CURBSIDE COLLECTION

(TONS)

<u>LEAVES</u>	<u>BRUSH</u>
2,023	1,734

Number of recorded visits from Township residents - 2,177

# Engineering

The following are the roads to be paved that are included in the 2026 program

Avalon Way  
Federal City Road  
Bakers Basin Road  
Putnam Avenue  
Karena Lane  
Colonial Lake Drive  
Titus Avenue  
Phillips Avenue  
Craven Lane  
Gordon Avenue  
James Street  
George Street  
Teak Lane  
Foxcroft Drive  
Bannister Drive